



REGULAR MEETING MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY)
NOVEMBER 18, 2014
SCHOOL BOARD OFFICE, SMITHERS, BC

PRESENT: Trustees: F. Farrell, L. Collingwood, P. Michell, K. Martinsen, S. Yaremco
Regrets: L. Kearns, J. McIntosh
Staff: C. van der Mark – Superintendent of Schools
M. McDiarmid – Assistant Superintendent of Schools
D. Margerm – Secretary Treasurer
B. Kingsmill – Recording Secretary

1. CALL TO ORDER

- The meeting was called to order at 6:05pm

MOVED/SECONDED: L. Collinwood / P. Michell

"That the Board meeting move In-Camera."

CARRIED

- The Board returned to Regular session at 7:00pm.

2. OPENING REMARKS

- On behalf of Chairperson Kearns, Vice-Chairperson Farrell welcomed our guests. Trustee Kearns and Trustee McIntosh sent their regrets. Vice Chairperson Farrell thanked everyone who attended the moving Remembrance Day celebrations in our communities. Vice Chairperson Farrell congratulated those who were elected, reelected or acclaimed in the municipal election. He commented that he is looking forward to working with the new Board of Education for the next four years.

3. ADOPTION OF AGENDA

MOVED/SECONDED K. Martinsen / P. Michell

"That the agenda be accepted as presented."

CARRIED

4. ADOPTION OF MINUTES

- The Vice-Chairperson asked if there were any corrections to the minutes of October 21, 2014; the Synopsis of the In-Camera Meeting minutes October 21, 2014. There being none, the minutes of: October 21, 2014 and the Synopsis of the In-Camera Meeting minutes October 21, 2014 were declared approved as presented.

5. ADMINISTRATION REPORT

- Superintendent van der Mark- Sent his congratulations to Trustees Farrell, Collingwood, Kearns, Michell and to Ms. Billie Jean Beaubien, Ms. Dawn Hanson, and Ms. Jennifer Williams for being elected or acclaimed as school board trustees. Mr. van der Mark thanked all the schools for their moving Remembrance Day ceremonies.

Student Achievement

- Superintendent van der Mark presented the student achievement report to the board: The District's conversation about communicating student learning has continued with elementary school parents and with some selected classrooms at the high schools; Interim report cards for the high schools have been sent home and formal elementary school report cards scheduled to be sent home on December 12 for most of the elementary schools; We were very fortunate to have teachers Teresa Monkman, Elaina Devison, Jo-Anne Goble and Cindy Miller present at the BCTELA Provincial Non-Instructional Day in Vancouver; The BCSSA conference took place on Nov 13-14 in Vancouver where Ms. Donna Schelter with Susan Close presented some of their work, in addition Superintendent van der Mark and Assistant Superintendent McDiarmid led a break out session highlighting the work and direction SD54 has taken over the past 3 years with a focus on professional practice, self-regulation and innovation; The BCSTA trustee academy will take place the first week of December.

District Based Initiatives

- Superintendent van der Mark presented the district based initiatives to the board: The next Education Forum will be held on November 20th featuring the pilot project " iPads in the Classroom"; PLC/NOII first session will be held on Nov 24 where this year's focus will be Andy Hargreaves '***Uplifting Leadership***'; The P/VP mentorship program continues this year, supporting 1st and 2nd year administrators matching them up with experienced administrators; The elementary volleyball tournament will be scheduled for Thursday, November 27th in Houston.

School Based Initiatives

- Superintendent van der Mark presented the school based initiatives to the board: Carofest will be held on December 3rd at SSS; Walnut Park held their first Breakfast in Books this month; HSS held their first "Junk Yard Wars"; There will be a Arts Festival on Nov 27-28 at SSS with school from across the NW participating; The Sr. Girls and Sr. Boys Volleyball team won their respective zones and will be travelling to provincials in the near future. Good Luck!

Field Trip Proposals

- The following field trips have been approved by the Assistant Superintendent:
 - **LKS** – 23 +/- Grade 6-7 students will travel to Hudson Bay Mountain to participate in Ski and Snowboarding on December 12, January 16 and February 20. All Board requirements have been met for this trip.
 - Superintendent van der Mark presented to the Board the slideshow that the superintendent and assistant superintendent presented at the BCSSA breakout session. The power point outlined who SD54 is, where we came from, where we are now, how we got here and where we are planning to go.

6.a) COMMUNITY RELATIONS/ EDUCATION FORUM COMMITTEE

- Trustee Farrell presented the Community Relations Committee report from the November 4th meeting: The committee discussed the board profile and communications. Mr. van der Mark discussed the possibility of a dedicated monthly column in the local newspapers.

6.b) OPERATIONS COMMITTEE REPORT

- Chairperson Michell presented the Operations Committee's Report from the November 4th, 2014 meeting; Superintendent van der Mark discussed with the committee the cost figures for the proposed basement renovations and provided further information on the proposed sports complex fundraising and planning. Administration is in discussion with the Town of Smithers over a financial contribution towards the town ice rink in expectations of solidifying ice time and priority for SSS and Elementary hockey programs. The committee received a Notice of Development Variance Permit letter from the Town of Smithers. Capital Bussing Bylaw #126824 will allow the district to purchase five new buses at the prescribed amount of \$532,644:

- Vice Chairperson Farrell asked for unanimous consent to do all three reading tonight for Capital Project Bylaw #126824 . Unanimous consent was given.

MOTION/ SECONDED P. Michell / L. Collingwood

“ The committee recommends that the Board give all 3 readings to the Capital Project Bylaw #126824.”

CARRIED

CAPITAL PROJECT BYLAW 126824

A BYLAW by the Board of Education of School District No. 54 (Bulkley Valley) (hereinafter called the "Board") to adopt a Capital Project.

WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the "Minister") has approved a capital plan of the Board.

NOW THEREFORE the Board agrees to the following:

- (a) upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete the project substantially in accordance with the Project Agreement (where required);
- (b) observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project; and,
- (c) maintain proper books of account, and other information and documents with respect to the affairs of the Project, as may be prescribed by the Minister.

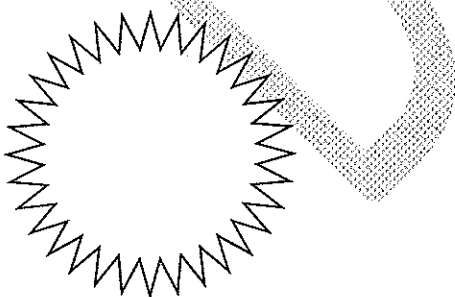
NOW THEREFORE the Board enacts as follows:

1. The capital project of the Board approved by the Minister and specifying a maximum expenditure of \$532,644.95 for Project No. 126824 is hereby adopted.
2. This Bylaw may be cited as "School District No. 54 (Bulkley Valley) Capital Project Bylaw No. 126824.

READ A FIRST TIME THE 18 NOVEMBER 2014.

READ A SECOND TIME THE 18 NOVEMBER 2014.

READ A THIRD TIME, PASSED AND ADOPTED THE 18 NOVEMBER 2014.



NO SIGNATURE REQUIRED

Board Chair

NO SIGNATURE REQUIRED

Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 54 (Bulkley Valley) Capital Project Bylaw No. 126824 adopted by the Board the 18 NOVEMBER 2014 .

NO SIGNATURE REQUIRED

Secretary-Treasurer

- Mr. van der Mark reported that the LIF / Education Fund has been completed with consultation with the BVTU; The BVTU Agreement and Memorandum of Understanding between BCSPEA and the BCTF have also now been finalized.

6.c) POLICY COMMITTEE REPORT

- Chairperson Collingwood, presented the Policy Committee Report from the November 4th, 2014 meeting:
- Policy 6.420 Voluntary Donation to Public Education Program Policy –

MOVED/SECONDED: L. Collingwood / S. Yaremco

“ To recommend the proposed amended language as outline to Policy 6.420 Voluntary Donation.”

CARRIED

- The committee also recommends that the high schools submit a list of voluntary donations to high schools for scholarship or bursaries to keep apprised of donators.
- The committee discussed the letter from Ms. S. White with regards to the updated transportation policy. The committee recommended that the policy stand as is. Secretary Treasurer Margerm confirmed the response letter has been written and delivered to Ms. White.

6.d) TRUSTEE REPORT

- Trustee and BCPSEA representative Kearns submitted his report from the BCPSEA Fall Symposium held on October 22-24, 2014. Trustee Yaremco submitted her report from the Provincial Council Meetings she attended on October 24th and 25th.

7. UNFINISHED BUSINESS

- No unfinished business was submitted this month.

8. NEW BUSINESS

- No new business was submitted this month.

9. OTHER BUSINESS

- 9.1) The October 31, 2014 expenditure summary was included in the Trustees Board Packages.

10. READING FILE

MOVED/SECONDED: L. Collingwood / P. Michell

“That the information contained in the Trustee Reading File be received and filed.”

CARRIED

12. CLOSING REMARKS

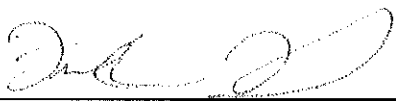
Vice Chairperson Farrell declared that this would be the last meeting of this Board. We have three outgoing trustees: Ms. Sheryl Yaremco, Ms. Kim Martinsen and Ms. Judy McIntosh. He wanted to thank those outgoing trustees for their co-operations and for the balanced board; they all came together for student achievement. Trustee Farrell reminisced that Trustee McIntosh was the first trustee to congratulate him after he was first elected. Trustee Farrell thanked Trustee McIntosh for all her years of service to the board and to the students.

12. NEXT BOARD MEETING

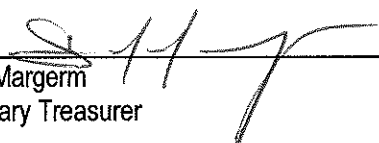
- The next regularly schedule School Board meeting will be held on December 9, 2014 commencing at 7:00 pm at the School Board Office in Smithers.

13. ADJORNED

- The Board meeting was adjourned at 7:45pm .



Frank Farrell
Vice- Chairman of the Board of Education



Dave Margern
Secretary Treasurer