

SCHOOL DISTRICT 54
(Bulkley Valley)

OPERATIONS COMMITTEE MEETING

Regular

October 7th, 2014

5:00PM

School Board Office

Members	Administration
P. Michell , Chair K. Martinsen (Alternate), L. Kearns (ex officio) Guest: J. McIntosh, F. Farrell	C. van der Mark, Superintendent D. Margerm, Secretary Treasurer M. McDiarmid, Assistant Superintendent
Regrets: S. Yaremco	E. Hildebrandt, Director, Facilities and Maintenance

The Regular meeting convened at 5:00 pm and continued to 6:35 pm.

REPORT

1. Semester change to calendar

Mr. McDiarmid updated the Committee on the changes to semester end and early-dismissal days. Start date of second semester will be moved from January 26, 2015 to February 10, 2015 to allow for extra time in first semester due to loss of instructional time during BCTF strike. Early dismissal days have been shifted from October 15th/16th to October 29th/30th. A letter should be sent home to parents outlining these changes.

2. CUPE CA signing

The committee recommended that Mr. Margerm invite the CUPE representatives to the School Board Meeting on October 21st in order to facilitate a public signing of the new collective agreement agreed to in June 2014.

3. Request for Proposal: Auditor

Mr. Margerm informed the Committee that he will be sending out a Request for Proposal (RFP) for an auditor for a period of three years. The RFP will be drafted and sent out in October.

4. Letter from Mr. M. Cooke

Mr. Kearns will draft up a response letter to Mr. Cooke and will then forward to committee for input. Mr. Kearns will then finalize response letter to Mr. Cooke and then copy the Board and District administration.

5. Letter for Friends of Smithers Library

The Committee reviewed the letter to the Friends of the Smithers Library in response to their delegation at the June Board Meeting. It was agreed that District Administration could send the letter of support from Mr. Kearns.

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6. 2014-2015 Capital Bus Plan * New addition*

Mr. Margerm reviewed the Capital Bus plan with the Committee. ***The Committee recommends that the Board approve the 2014-2015 Capital Bussing plan.***

7. Strike Savings: September 2014

Mr. Margerm updated the Committee on the required strike savings report for September. The Ministry of Education will claw-back all reported savings for the three week strike in September. The report will have to calculate all savings to the school district including teacher's salaries, benefits, transportation, travel, utilities, planned professional development and any other savings associated with strike. The Ministry will also review any additional costs associated for district with strike.

8. LIF update:

Mr. van der Mark updated the Committee on changes to LIF Fund:

- The BCTF agreement created the Education Fund, a subset of the LIF. The total value has increased from \$350,000 - \$420,000.
- However, as per the agreement 80% MUST be spent on teachers. In this case, the original \$350,000.
- Senior Staff is working with the BVTU regarding Ed Fund allocation.
- While we must consult, the Superintendent has final say.
- We are working hard to ensure all allocations of funds keep us within our budget.

9. Sports Multiplex & SBO Basement Update:

The architect has submitted cost proposals for the architecture and design fees for the basement of the SBO and the Sports Multiplex. Proposed fees for SBO basement are \$42,500. The Sports Multiplex would be an hourly rate up to \$10,000 at which point future contract would be negotiated. If the Sports Multiplex project goes ahead, the architectural fees would be 5% of construction costs.

Date & Time of Next Meeting: November 4th, 2014 @5:00pm
