

SCHOOL DISTRICT 54
(Bulkley Valley)

REPORT
POLICY COMMITTEE MEETING
October 6th, 2015 **3:00 PM** School Board Office

Voting Members	Administration
F. Farrell, Chair B. Beaubien D. Hanson L. Kearns (ex officio)	C. van der Mark, Superintendent D. Margerm, Secretary Treasurer M. McDiarmid, Assistant Superintendent
Regrets:	

The meeting was conducted between 3:04-3:55 pm

PREVIOUS MEETING OF September 15th, 2015

Policy	Description	Type	Status
	Student Trustee	New	In-Committee
	Outline of Procedures for Policy Review Student Driving for Purposes of School	New	Approved

NEW BUSINESS

Policy	Description	Type	Consultation
11.290	Traditional Welcome (Trustee Farrell)	New	No
	Trips – International or external to district	Revision	Yes
	Trustee Pro-D	Revision	No

1. Traditional Welcome

Trustee Farrell noted that no progress had been made since the September meetings. Trustee Farrell would try and organize another meeting of the sub-committee to discuss a Tradition Welcome.

2. Trips – International or external to district

Mr. Margerm outlined some concerns arising in regards to guidelines surrounding international travel: organizational authority, supervision guidelines, finance requirements, educational purpose, permission requirements, timing concurrent with instructional time, risk & liability and insurance requirements. Committee requested sample language from other districts if possible. Mr. Margerm and Mr. McDiarmid to draft some draft language for Administrator Manual.

Type: New, Revision, Deletion
Status: In-committee, on-going, approved
Consultation Yes, Not required, Complete

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3. Trustee Pro-D

Mr. Margerm outlined the revisions made to Trustee Pro-D Policy 1.185 in the 2014-2015 year. Board approved to increase the term length from 3 to 4 years and increased professional development amount to \$2,000 to compensate for the extra year. The revision of 'trustees only being sponsored to attend one of the Academy or AGM in their 2nd-4th year' was sent back to committee until trustees had had the opportunity to attend both annual functions.

Committee confirmed that the Board Chair (or designate) could attend both AGM and Academy. Committee discussed revisions to attend only one of AGM or Academy in the second, third and fourth year. It was noted that trustees may also use their \$2,000 in professional development funds to attend any non-board sponsored BCSTA events.

The Committee recommends a revision to Policy 1.185 (as noted below in red) reflecting that the Board will sponsor trustees attending both the BCSTA AGM & Conference and Academy in their first year, and the Board will sponsor one of the two annual BCSTA events in the second, third and fourth year of the trustee's term, with the exception of the Board Chair who will be sponsored to attend both BCSTA events. (revised policy attached below).

Date & Time of Next Meeting: November 3rd, 2015 @3:00pm

Type: New, Revision, Deletion
Status: In-committee, on-going, approved
Consultation: Yes, Not required, Complete

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1.185 TRUSTEE PROFESSIONAL DEVELOPMENT

The Board offers the following opportunities for trustees:

- a) The Board will sponsor the following meetings/conferences for all trustees.
 - 1) BCSTA Trustee Academy held in the late Fall
 - 2) BCSTA Annual General Meeting and Conference held in the Spring
 - 3) North West Zone Branch meetings.

- b) The Board will provide a Pro-D account of \$2000 for each Trustee at the beginning of the Trustee's 4-year term. Any Trustee doing a portion of a 4-year term will start with a proportionate amount in this account. This account is to be used at the professional discretion of the Trustee but must last for the 4-year term and no portion may be carried over to another term.

Each Trustee not attending a conference sponsored for all Trustees may ask another Trustee to collect/collate conference information and present it to the absent Trustee.

Each Trustee attending a Conference/Workshop must prepare a report, as soon as is appropriate for the Board.

It is expected that Trustees will make every reasonable effort to attend both BCSTA events during the first year of their term. **In the first year of a trustee's term, the Board will sponsor both the BCSTA Trustee Academy and the Annual General Meeting and Conference. In the second, third and fourth year of a trustee's term, the Board will sponsor one of the BCSTA annual events each year, with the exception of the Board Chair (or designate) who will be sponsored for both BCSTA events. Attendance at the BCSTA events is at the discretion of the individual trustee.**

VALUES

In its consideration of this policy, the Board has been guided by the values of responsibility for prudent use of public funds and the responsibility to provide reasonable opportunities for trustee professional development.

This policy takes into consideration the Board's responsibilities to provide both professional opportunities for Trustees and accountability for public monies. In order to operate and govern itself in a manner that models our values and strengthens relationships within our education community, Trustees must have opportunities for professional development.