



**REGULAR MEETING MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY)
JUNE 18, 2019
SCHOOL BOARD OFFICE, SMITHERS B.C.**

PRESENT: Trustees: F. Farrell, L. Kearns, F. Krishan, P. Michell. J. Williams

Regrets: E. Quinlan, J. Krauskopf

Staff: M. McDiarmid – Superintendent
C. van der Mark – Assistant Superintendent
D. Margerm – Secretary Treasurer
T. Bancroft – Director Facilities & Maintenance
B. Kingsmill – Recording Secretary

1. CALL TO ORDER

- The meeting was called to order at 7:02pm.

2. TRADITIONAL WELCOME / OPENING REMARKS

- Chairperson Williams acknowledged that we are gathered on the home of the Wit'suwit'en Nation, traditional territory of the Gidmt'en – Bear Wolf Clan.
- Chairperson Williams welcomed all guests present. Trustee Krauskopf and Quinlan sent their regrets. Chairperson Williams commented that we have made it through another year and both commencement ceremonies have now been completed. She wanted to thank the teachers in the district for the wonderful jobs they do. In addition she thanked all the support staff that make it possible for the teachers to do their jobs. Every employee group in the district contributes to the success of our students.

3. ADOPTION OF AGENDA

MOTION: *It was moved by Trustee Farrell and seconded by Trustee Kearns.*

"That the agenda be accepted as presented."

CARRIED

4. ADOPTION OF MINUTES

- The Chairperson asked if there were any corrections to the regular meeting minutes of May 21, 2019 or the synopsis of the in-camera meeting minutes of May 21, 2019. There being none, the regular meeting minutes of May 21, 2019 and the synopsis of the in-camera meeting minutes of May 21, 2019 were declared approved as presented.

5. ADMINISTRATION REPORT

- Superintendent McDiarmid announced the Administration changes that recently took place. Effective August 1, 2019, Mr. Dustin Hersee will assume the position of Vice – Principal of Smithers Secondary School and Mr. Matthew Monkman will assume the position of Assistant Superintendent. Teacher staffing for the 2019-2020 School Year is nearly complete. Mr. McDiarmid thanked Ms. Cathy van der Mark for her leadership, expertise and support over the

past few months in the board office. The local teacher's collective agreement bargaining is almost complete. There was a minor edit that needed to be completed. Mr. McDiarmid commented on how gracious the BVTU was agreeing to the minor adjustment. The bargain session was a good exercise with honest and open dialogue between the local and the Board.

- Superintendent McDiarmid presented the District initiatives report to the Board. The Grade 5 Feast took place on Wednesday, May 29th. The District elementary track meet took place at SSS on Friday, June 7th. On Friday May 31st, the PLC/NOII group met for their final regional session of the year. Muheim Elementary took home the large school trophy and Bulkley Valley Christian took home the small trophy.
- Superintendent McDiarmid presented the school based initiatives report to the Board. The Houston Girls Rugby 15^s completed another trip to the Provincials in May. They once again had a very good showing against schools that practice year round. Thank you to Coach Rob Mark and all the volunteers. The SSS annual athletic banquet was held recently. MME grade 4/5 students and residents from the Meadows Assisted Living presented an original theatrical performance entitled "Project Memory" on June 4th. It was a profound and rewarding experience for everyone involved. MME was also the recipient of the BC Retired Teachers' Association 2019 Golden Star Award for their "Buddy Program" with the Meadows Assisted Living residents.

Field Trip Proposals

- The following field trips have been approved by the Assistant Superintendent:
 - **TES** - 130+/- Grade K-7 students from Telkwa Elementary School to travel to Tyhee Lake on June 24th, 2019. The purpose of this trip is to take part in the school wide year-end celebrations. All Board requirements have been met for this trip.
 - **TES** - 24+/- Grade 6-7 students from Telkwa Elementary School to travel to Tyhee Lake on June 24th – June 25th, 2019. The purpose of this trip is to take part in their year-end celebration of learning. All Board requirements have been met for this trip.
 - **SSS** - 125+/- Grade 8 students from Smithers Secondary School to travel to Tyhee Lake on June 25th, 2019. The purpose of this trip is to take part in the school year-end celebrations. All Board requirements have been met for this trip.
 - **TSE** - 25+/- Grade 5-6 students from Twain Sullivan Elementary School to travel to Rough Acres Bible Camp on June 24th, 2019. The purpose of this trip is to take part in the school year-end celebrations. All Board requirements have been met for this trip.

The following field trip requires approval *in principle* by the Board of Education:

- **SSS** – 27 +/- Grade 10-12 SSS Sr. Concert Band and SSS Sr. Jazz Band Students travelling to Cuba to take part in a Arts in Cuba: Cultural Exchange and Performance Program the during the period of April 4th – April 12th, 2020. Departure date is subject to pending flight schedule from/to Smithers. Board approval will be subject to the required travel documentation being supplied to the board office including the finalized list of students travelling.

MOTION: It was moved by Trustee Kearns and seconded by Trustee Michell.

"THAT the Board approve in principle the proposed field trip to Cuba on April 4-12th, 2020"

CARRIED

Board Authority Course Applications

- Assistant Superintendent van der Mark presented two Board Authorized Course Applications to the Board:
 1. Leadership 12
 2. Psychology 12

MOTION: *It was moved by Trustee Farrell and seconded by Trustee Krishan.*

"THAT the Board approve the proposed Board Authorized Courses as outlined."

CARRIED

6.a) OPERATIONS COMMITTEE REPORT

- Operations Chairperson Kearns presented the Operations Committee's Report from the June 4th, 2019 committee meeting.
- **Capital Plan 2020 – 2021** - The committee recommended the Board approve the draft 2020-2021 Capital Plan as presented

MOTION: *It was moved by Trustee Kearns and seconded by Trustee Michell.*

"That the Board approve the 2020-2021 Capital plan as presented."

CARRIED

- Next Meeting Tuesday, September 10^h, 2019.

6.b) POLICY COMMITTEE REPORT

- There was no policy committee this month.
- Next Meeting Tuesday, September 10th, 2019.

6.c) TRUSTEE REPORTS

- Trustee Krishan submitted his Trustee Report from the Indigenous Education Council meeting that he attended on June 11, 2019.

7. UNFINISHED BUSINESS

- **7.1) 2019-2020 Draft Annual Budget Bylaw** – The Operations Committee recommended that the Board proceed with the third reading of the Draft 2019-2020 Annual Budget Bylaw.

MOTION: *It was moved by Trustee Kearns and seconded by Trustee Farrell.*

"That the Board proceeds with the third reading for the 2019- 2020 Budget Bylaw."

CARRIED

8. NEW BUSINESS

- **8.1) Achievement Report** – Superintendent McDiarmid presented the Board with the annual achievement update.

9. OTHER BUSINESS

- The May 31, 2019 expenditure summary was included in the Trustee Board packages.

10. READING FILE

MOTION: *It was moved by Trustee Michell and seconded by Trustee Farrell.*

"That the information contained in the Trustee Reading File be received and filed."

CARRIED


11. CLOSING REMARKS

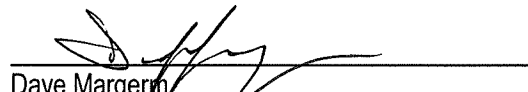
- Closing Remarks –Next regular Board Meeting will be held on September 24th, 2019 at the School Board Office in Smithers B.C., commencing at 7:00 p.m.
- Chairperson Williams thanked senior staff and the school board office staff for their work over the year and congratulated the Trustees on making through the year. There was a lot of learning and a lot of moving ahead accomplished this year.

13. ADJOURNED

- The Board meeting was adjourned at 7:44pm.

Approved by:


Jennifer Williams, Chairperson
of the Board of Education


Dave Margerin
Secretary Treasurer