



REGULAR MEETING MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY)
FEBRUARY 25, 2020
SCHOOL BOARD OFFICE, SMITHERS B.C.

PRESENT: Trustees: F. Farrell, L. Kearns, F. Krishan, P. Michell, E. Quinlan, J. Williams, J. Krauskopf

Staff: M. McDiarmid – Superintendent
M. Monkman – Assistant Superintendent
D. Margerm – Secretary Treasurer
T. Bancroft – Director Facilities & Maintenance
B. Kingsmill – Recording Secretary

1. CALL TO ORDER

- The meeting was called to order at 7:04pm.

2. TRADITIONAL WELCOME / OPENING REMARKS

- Chairperson Williams acknowledged that we are gathered on the home of the Wit'suwit'en Nation, traditional territory of the Gidmt'en – Bear Wolf Clan.
- Chairperson Williams welcomed all guests present. After attending a recent conference Chairperson Williams realized how strong and innovative the whole district was. She sent out her thanks to the senior staff for the foresight to see where we need to go and thanked CUPE and the BVTU for supporting this foresight.

3. ADOPTION OF AGENDA

MOTION: *It was moved by Trustee Michell and seconded by Trustee Farrell.*

"That the agenda be accepted as presented."

CARRIED

4. ADOPTION OF MINUTES

- The Chairperson asked if there were any corrections to the regular meeting minutes of January 28, 2020, the synopsis of the In-Camera meeting of January 28, 2020, or the synopsis of the special In-Camera meeting of February 4, 2020. There being none, the regular meeting minutes of January 28, 2020 the synopsis of the In-Camera meeting of January 28, 2020, and the synopsis of the special In-Camera meeting of February 4, 2020 were declared approved as presented.

5. LEARNING PORTION: "Houston Secondary School and Twain Middle School Concept" – Craig McAulay, Principal Dwayne Anderson, Vice Principal, teachers Kathryn Boyd, Michael Richmond and Ted Beck delivered a presentation about the ongoing programs at the two schools and how the teachers have been positively motivated by them.

6. ADMINISTRATION REPORT

- Superintendent McDiarmid presented the student achievement report to the Board. The Annual Big Band Concert was held on February 8th; SD54 has 21 District/Authority Scholarships to award this year and presentations are scheduled for the week of May 11th; 11 SSS Students will be heading to the annual Skills Canada event on March 6th in Terrace; high schools have now started their second semester; CMC will be offering a dual credit course in Criminology to be delivered on Saturdays.
- Superintendent McDiarmid presented the District initiatives report to the Board. Pink Shirt day is February 26th, "I Read Canada Day " was celebrated throughout the district on February 19th ; The elementary Basketball play day will be Thursday, February 27th in Houston; Early incentive notices have been sent out to teachers eligible to retire this year.
- Superintendent McDiarmid presented the school based initiatives report to the Board. Muheim hosted their annual Carnival celebrations last week; SSS Drama students are putting on " Radium Girls" on March 13th only; The SSS Ski and Snowboard team will send 28 athletes to the provincials in March; Racing Rocks was held at the BC Nordic Track on February 20th.
- Superintendent McDiarmid also added that there are a number of programs running for our students through our Partnership with Coast Mountain College. These courses this semester are Professional Cook I, Carpentry and Welding,

Field Trip Proposals

- The following field trips have been approved by the Assistant Superintendent:
 - **HSS - 20 +/-** Outdoor Ed students in grades 10-12 from Houston Secondary School to travel to the Piper Down Recreation Site on February 27-28, 2020. The purpose of this trip is to support the Outdoor Education curriculum and healthy living. All Board requirements have been met for this trip.
 - **HSS - 20 +/-** Outdoor Ed students in grades 10-12 from Houston Secondary School to travel to Silverking Basin on April 15-17, 2020. The purpose of this trip is to support the Outdoor Education curriculum and healthy living. All Board requirements have been met for this trip.
 - **HSS - 19 +/-** Outdoor Ed students in grades 10-12 from Houston Secondary School to travel to Nanika Kidprice on May 26-29, 2020. The purpose of this trip is to support the Outdoor Education curriculum and healthy living. All Board requirements have been met for this trip.
 - **MME - 40 +/-** grade 6-7 students from Muheim Memorial Elementary to travel up to Hudson Bay Mountain on three separate occasions March 12, March 26 and April 2, 2020. The purpose of this trip is to support the PE and Outdoor Education curriculum and social responsibility. All Board requirements have been met for this trip.

Operations

- Secretary Treasurer Margerm presented the operations report to the Board. 2020-2021 projected enrollment figures for the 2020-2021 school year were submitted to the Ministry on February 14, 2020. The estimate for the 2020-2021 year is 1,970 FTE. The projected enrollment last year as of February 2019 was 1,939 FTE. September 2019 enrollment is 1943 FTE with an estimated 30 FTE (BVEC for Feb. and May) for a total of 1973 FTE for the 2019-2020 year.

7.a) OPERATIONS COMMITTEE REPORT

- Operations Chairperson Kearns presented the Operations Committee's Report from the February 11th, 2020 committee meeting.
- Next Meeting Tuesday, March 10th, 2020 @ 5:00pm.

7.b) POLICY COMMITTEE REPORT

- There was no policy committee meeting this month.

Next Meeting Tuesday, March 10th, 2020 @ 3:00pm.

7.c) TRUSTEE REPORTS

- Trustee's Williams, Kearns, Krishan and Farrell all submitted trustee reports this month. Trustee Krishan expanded on his Trustee Report from the Indigenous Council Meeting.

8. UNFINISHED BUSINESS

8.1) Amended Annual Budget – The Operations Committee recommended to proceed with the third reading of the 2019 – 2020 Draft Amended Budget Bylaw.

- Secretary Treasurer Margerm outlined the Amended Annual 2019 – 2020 Draft Budget to the Board and guests.

MOTION: *It was moved by Trustee Williams and seconded by Trustee Quinlan.*

"That the Board approve the third reading of the 2019 – 2020 Draft Amended Budget Bylaw."

CARRIED

9) NEW BUSINESS

- No new business this month

10. OTHER BUSINESS

- No other business this month

11. READING FILE

MOTION: *It was moved by Trustee Quinlan and seconded by Trustee Michell.*

"That the information contained in the Trustee Reading File be received and filed."

CARRIED

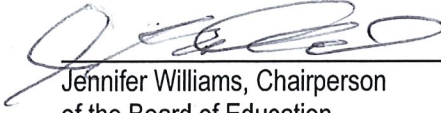
12. CLOSING REMARKS

- Closing Remarks –Next regular Board Meeting will be held on March 24th, 2020 at the School Board Office in Smithers B.C., commencing at 7:00 p.m.


13. ADJOURNED

- The Board meeting was adjourned at 8:15pm.

Approved by:



Jennifer Williams, Chairperson
of the Board of Education



Dave Margern
Secretary Treasurer