



School District No. 54 (BULKLEY VALLEY)

AGENDA REGULAR BOARD MEETING MARCH 24, 2020 SCHOOL BOARD OFFICE, SMITHERS, B.C. 7:00PM

- 1) Call to Order
- 2) Traditional Welcome / Opening Remarks
- 3) Adoption of Agenda
- 4) Minutes: Regular Meeting Minutes – February 25, 2020
Synopsis In-Camera Meeting – February 25, 2020
- 5) Administration Report M. Monkman Report Attached
- 6) Committee Reports:
 - a) Operations Committee L. Kearns Report Attached
 - b) Policy Committee F. Farrell Report Attached
 - c) Trustee Report F. Farrell Report Attached
- 7) Unfinished Business
 - 7.1) Surplus Management
- 8) New Business
 - 8.1) 2019-2020 Trustee Stipend
- 9) Other Business
- 10) Reading File

Ltr. Frm. Minister Fleming to Board Chairs re: Proposed Legislation
Ltr. Frm. Health Canada to BCSTA re: Youth and Vaping Products
Ltr. Frm BCSTA to Minister Fleming re: School Site Acquisition Charges
Ltr. Frm. SD70 to Parents, Students and Families re: Covid 19

- 12) Closing Remarks –Next regular Board Meeting will be held on April 21th, 2020 in at the Witset Multi-Plex in Witset, commencing at 7:00 p.m.
- 13) Adjournment
- 14) Public Remarks**

NOTES:

****Public Remarks:** Just a reminder to everyone that this portion of the meeting is intended to provide an opportunity for members of the public to make comments to the Board. Public remarks should be relevant to items on the approved agenda. The Board will listen respectfully to comments but not respond to questions during this time.

Delegations: This item is intended to provide an opportunity to members of the public to make a presentation to the Board. Individuals wishing to be included on the agenda must submit a written request to the Secretary Treasurer at least one week prior to the meeting stating the subject of their presentation and including any background information to be considered by the Board. (Board Policy # 1.190) <http://www.sd54.bc.ca/index.php/school-board/board-policy>



REGULAR MEETING MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY)
FEBRUARY 25, 2020
SCHOOL BOARD OFFICE, SMITHERS B.C.

PRESENT: Trustees: F. Farrell, L. Kearns, F. Krishan, P. Michell, E. Quinlan, J. Williams, J. Krauskopf

Staff: M. McDiarmid – Superintendent
M. Monkman – Assistant Superintendent
D. Margerm – Secretary Treasurer
T. Bancroft – Director Facilities & Maintenance
B. Kingsmill – Recording Secretary

1. CALL TO ORDER

- The meeting was called to order at 7:04pm.

2. TRADITIONAL WELCOME / OPENING REMARKS

- Chairperson Williams acknowledged that we are gathered on the home of the Wit'suwit'en Nation, traditional territory of the Gidmt'en – Bear Wolf Clan.
- Chairperson Williams welcomed all guests present. After attending a recent conference Chairperson Williams realized how strong and innovated the whole district was. She sent out her thanks to the senior staff for the foresight to see where we need to go. And thanked CUPE and the BVTU for supporting this foresight.

3. ADOPTION OF AGENDA

MOTION: *It was moved by Trustee Michell and seconded by Trustee Farrell.*

"That the agenda be accepted as presented."

CARRIED

4. ADOPTION OF MINUTES

- The Chairperson asked if there were any corrections to the regular meeting minutes of January 28, 2020, the synopsis of the In-Camera meeting of January 28, 2020, or the synopsis of the special In-Camera meeting of February 4, 2020. There being none, the regular meeting minutes of January 28, 2020 the synopsis of the In-Camera meeting of January 28, 2020, and the synopsis of the special In-Camera meeting of February 4, 2020 were declared approved as presented.

5. LEARNING PORTION: "Houston Secondary School and Twain Middle School Concept" – Craig McAulay, Principal Dwayne Anderson, Vice Principal, teachers Kathryn Boyd, Michael Richmond and Ted Beck presented a presentation about the ongoing programs at the two schools and how the teachers have been positively motivated by them.

6. ADMINISTRATION REPORT

- Superintendent McDiarmid presented the student achievement report to the Board. The Annual Big Band Concert was held on February 8th; SD54 has 21 District/Authority Scholarships to award this year and presentations are scheduled for the week of May 11th; 11 SSS Students will be heading to the annual Skills Canada event on March 6th in Terrace; high schools have now started their second semester; CMC will be offering a dual credit course in Criminology to be delivered on Saturdays.
- Superintendent McDiarmid presented the District initiatives report to the Board. Pink Shirt day is February 26th, "I Read Canada Day" was celebrated throughout the district on February 19th; The elementary Basketball play day will be Thursday, February 27th in Houston; Early incentive notices have been sent out to teachers eligible to retire this year.
- Superintendent McDiarmid presented the school based initiatives report to the Board. Muheim hosted their annual Carnival celebrations last week; SSS Drama students are putting on "Radium Girls" on March 13th only; The SSS Ski and Snowboard team will be 28 athletes to the provincials in March; Racing Rocks was held at the BC Nordic Track on February 20th.
- Superintendent McDiarmid also added that there are a number of programs running for our students through our Partnership with Coast Mountain College. These courses this semester are Professional Cook I, Carpentry and Welding,

Field Trip Proposals

- The following field trips have been approved by the Assistant Superintendent:
 - **HSS - 20 +/-** Outdoor Ed students in grades 10-12 from Houston Secondary School to travel to the Piper Down Recreation Site on February 27-28, 2020. The purpose of this trip is to support the Outdoor Education curriculum and healthy living. All Board requirements have been met for this trip.
 - **HSS - 20 +/-** Outdoor Ed students in grades 10-12 from Houston Secondary School to travel to Silverking Basin on April 15-17, 2020. The purpose of this trip is to support the Outdoor Education curriculum and healthy living. All Board requirements have been met for this trip.
 - **HSS - 19 +/-** Outdoor Ed students in grades 10-12 from Houston Secondary School to travel to Nanika Kidprice on May 26-29, 2020. The purpose of this trip is to support the Outdoor Education curriculum and healthy living. All Board requirements have been met for this trip.
 - **MME - 40 +/-** grade 6-7 students from Muheim Memorial Elementary to travel up to Hudson Bay Mountain on three separate occasions March 12, March 26 and April 2, 2020. The purpose of this trip is to support the PE and Outdoor Education curriculum and social responsibility. All Board requirements have been met for this trip.

Operations

- Secretary Treasurer Margerm presented the operations report to the Board. 2020-2021 projected enrollment figures for the 2020-2021 school year were submitted to the Ministry on February 14, 2020. The estimate for the 2020-2021 year is 1,970 FTE. The projected enrollment last year as of February 2019 was 1,939 FTE. September 2019 enrollment is 1943 FTE with an estimated 30 FTE (BVEC for Feb. and May) for a total of 1973 FTE for the 2019-2020 year.

7.a) OPERATIONS COMMITTEE REPORT

- Operations Chairperson Kearns presented the Operations Committee's Report from the February 11th, 2020 committee meeting.
- Next Meeting Tuesday, March 10th, 2020 @ 5:00pm.

7.b) POLICY COMMITTEE REPORT

- There was no policy committee meeting this month.

Next Meeting Tuesday, March 10th, 2020 @ 3:00pm.

7.c) TRUSTEE REPORTS

- Trustee's Williams, Kearns, Krishan and Farrell all submitted trustee reports this month. Trustee Krishan expanded on his Trustee Report from the Indigenous Council Meeting.

8. UNFINISHED BUSINESS

8.1) Amended Annual Budget – The Operations Committee recommended to proceed with the third reading of the 2019 – 2020 Draft Amended Budget Bylaw.

- Secretary Treasurer Margerm outlined the Amended Annual 2019 – 2020 Draft Budget to the Board and guests.

MOTION: *It was moved by Trustee Williams and seconded by Trustee Quinlan.*

"That the Board approve the third reading of the 2019 – 2020 Draft Amended Budget Bylaw."

CARRIED

9) NEW BUSINESS

- No new business this month

10. OTHER BUSINESS

- No other business this month

11. READING FILE

MOTION: *It was moved by Trustee Quinlan and seconded by Trustee Michell.*

"That the information contained in the Trustee Reading File be received and filed."

CARRIED

12. CLOSING REMARKS

- Closing Remarks –Next regular Board Meeting will be held on March 24th, 2020 at the School Board Office in Smithers B.C., commencing at 7:00 p.m.

13. ADJOURNED

- The Board meeting was adjourned at 8:15pm.

Approved by:

Jennifer Williams, Chairperson
of the Board of Education

Dave Margern
Secretary Treasurer



**SYNOPSIS
OF
IN-CAMERA MEETING
SCHOOL DISTRICT #54 (Bulkley Valley)
FEBRUARY 25, 2020
SCHOOL BOARD OFFICE, SMITHERS B.C.**

The regular meeting was called to order at 6:02 pm and the Board resolved to go in-camera.

- The Chairperson asked if there were any corrections to the In-Camera meeting minutes of January 28, 2020 and the Special In-Camera minutes of February 4, 2020. There being none, the In-Camera and Special In-Camera meeting minutes of January 28, 2020 and February 4, 2020 respectively, were declared approved as presented by the Chairperson.
- Administration reported on routine staffing matters and presented the student suspension report.
- The Board discussed real property matters.

The Board returned to regular session at 6:30pm.

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REPORT FROM ADMINISTRATION

to the
Board of Education
March 25, 2020

Student Achievement

- **District / Authority Scholarships** – SD54 has 21 District / Authority Scholarships to award this year. Presentations have been scheduled for the week of May 11-14th. If trustees can find the time, sitting on the panel is one of the most rewarding experiences that anyone involved in education can have. The presentations are great, and a real showcase of some of our most talented students.
- **Skills Canada** – 11 Students from SD54 travelled to Terrace to participate in the regional Skills Canada event on March 6th, 2020 and did extremely well once again this year.
 - Zach Bouvier – Gold in Carpentry
 - Troy Johnson – Silver in Automotive
 - Owen Ottesen – Bronze in Welding
 - Nicholas Garcia – Bronze in Culinary

Skills Canada BC 2020 Provincial Competition will be held on April 15, 2020 at the Tradex in Abbotsford. Skills Canada is actively monitoring the COVID-19 situation but unfortunately will likely be canceled.

Innovation / Initiatives

District Based Initiatives

- **Basket Ball Play Day** – Twain Sullivan School organized the elementary basketball playday for elementary athletes from across the communities. It was once again a great opportunity for some budding Raptors to showcase their skills.
- **Student Led Conferences** – Will be held on April 22nd and 23rd. Please contact your child's school to arrange an interview time.

School Based Initiatives

- **School Basketball** - Basketball teams from both Houston Secondary and Smithers Secondary attended zone competitions. The Jr. Boys from SSS placed the best out of our teams by achieving a silver medal at their zones in Prince Rupert. The basketball academy program, a course run by teacher Richard Audet, is definitely providing a great foundation for keen basketball players in Smithers and creating lots of interest at the grade 8 level.
- **Wrestling** - Reuben Hunter attended Provincials, and placed third in his weight class. He's going to Nationals in Edmonton in April.

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- **Smithers Secondary Ski and Snowboard Team** - placed very well at the zone competition held here in Smithers and travelled over 1100 kms to Invermere, B.C. to attend High School Provincials at the Panorama ski resort. We are ecstatic to report that the boys and girls snowboard teams have repeated as provincial champions! For the second year in a row they have captured both provincial banners and the combined banner for both girls and boys winning championships in the same sport. Across all B.C. High School sports, this is truly an accomplishment for our school and district community to be proud of! Thank you goes out to the coaches Provincial Team Coaches:
 - Ngaere Murphy – Skiing
 - Alyson Garland – Skiing
 - Jaksun Grice – Snowboarding
 - Warren Pali – Snowboarding
 - Kathy Fraser – Snowboarding
- **SSS Drama** – On March 13, 2020 at the Della Herman Theatre, the SSS drama students will be performing "**Radium Girls**" by DW Gregory, a moving story of the women who worked in the radium factories in the 1920's . Get your tickets while you can! They will go quickly.
- **MME** – Will be holding their spring concert entitled "Up Your Watershed" on April 17th only. The concert focuses on looking after our watersheds, restoring habitats, caring for our forests, water ways, shorelines, reducing our carbon footprint and becoming more earth friendly.

Field Trip Proposals

- The following field trips have been approved by the Assistant Superintendent:
 - **TSE - 21 +/-** Grade 5/6 students from Twain Sullivan Elementary School to travel to Barkerville Historic Site on May 19-22. The purpose of this trip is to learn about local Canadian History and to support classroom curriculum. All Board requirements have been met for this trip.
 - **TSE - 26 +/-** Grade 6/7 students from Twain Sullivan Elementary School to travel to New Aiyansh on June 15-19, 2020. The purpose of this trip is to build community, learn about local ancient civilization and First Nations culture. All Board requirements have been met for this trip.
 - **SSS – 27 +/-** Grade 10-12 SSS Sr. Concert Band and SSS Sr. Jazz Band Students travelling to Havana, Cuba to take part in the "Arts in Cuba" for the during the period of April 3rd – April 12, 2020. Pre-approval was given by the Board at the June 18, 2019 board meeting. All Board requirements have now been met for this trip. **This trip has now been CANCELLED due to the COVID-19 global pandemic.**

Operations

The Ministry of Children & Family Development announced the increased daycare space at the new Walnut Park Elementary School. The new daycare spaces will provide 42 new spaces and is set to open with the school in September 2021.

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A tender for general contractor was released on March 6th for the new Walnut Park capital rebuild project. The tender should be awarded in April 2020 with the construction starting late April/early May.

The Board has accepted an offer for the disposal of the Lake Kathlyn school facility and property. The school was closed in June 2016 and has remained surplus to district needs since then. A portion of the facility has been leased to a daycare provider since 2018. The Lake Kathlyn property was disposed of for the following reasons:

1. The facility requires over one million dollars in upgrades over the next few years. Any funding required to maintain facility upgrades would have to come from district operations or surplus and this would take resources away from other school facilities, educational programs and students. The School District cannot receive Ministry funding for these future upgrades as the school at Lake Kathlyn is closed.
2. The Provincial Treasury Department has required a significant increase in financial contribution from the School District, from \$900,000 to \$2.36 million, to support the new Walnut Park Elementary School rebuild capital project. This has created a financial imperative for the Board to consider disposing property in order to fund the new school rebuild and other capital projects. The funds from the disposal of the property will go directly towards the School District's \$2.36 million financial contribution for the new Walnut Park School capital project.

Mr. Bancroft and the maintenance department are currently working with schools to plan for capital projects supported by the annual facilities grant for the next year. This grant of approximately \$550,000 provides funding for facility maintenance and upgrades.

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OPERATIONS COMMITTEE MEETING
Regular

March 10th, 2020

5:00 PM

School Board Office

Voting Members	Administration
L. Kearns, Chair P. Michell, Alternate	D. Margerm, Secretary Treasurer M. Monkman, Assistant Superintendent
Regrets J. Williams (ex officio), J. Krauskopf	M. McDiarmid, Superintendent

The meeting was conducted from 5:14- 6:20 pm.

Welcome: *Before we begin, I would like to acknowledge that we are gathered here today on the home of the Wit'suwit'en Nation, traditional territory of the Gidmt'en - Bear Wolf Clan."*

REPORT

1. Draft 2020-2021 Calendar

Mr. Monkman reported that the Draft 2020-2021 School District Calendar would need to be amended in order to meet necessary instructional time given the late start of the school year. The amendment would move the last day of school to June 30, 2021.

Motion: The Committee recommends the amendment to the Draft 2020-2021 Calendar of moving the last day of school to June 30, 2021.

2. 2020-2021 Capital Plans Response

Informational Item: Mr. Margerm reported that the District has received a letter from the Ministry of Education approving and funding for the following capital plan expenditures:

1. \$367,014 for a new roof section at Houston Secondary, and
2. \$800,000 for auto and metal shop expansion project at Smithers Secondary.

These projects will completed over the summer months of 2020.

3. Surplus Management

Mr. Margerm provided an update on the current District surplus situation given the necessary working capital and contingency requirements, new Walnut Park capital project contribution and the disposal of the Lake Kathryn property.

Motion: The Committee recommends the Board appropriate \$200,000 from surplus to support capital projects in the 2020-2021 capital year.

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4. 2019-2020 Trustee Stipend

Mr. Margerm reported on the policy requirement that the Board consider stipend increases in March. It should be noted that if there is no motion to decline the stipend increase, the District will proceed with a stipend increase of 2.3% as of July 1, 2020.

The Committee recommends that there be no motion to adjust the trustee stipends.

5. Walnut Park Project Update

Informational Item: Mr. Margerm reported that the Walnut Park School rebuild capital project tender for general contractors was released as of March 6th, 2020. Three pre-qualified contractors have been invited to bid on the general contractor tender. The tender will close in April and construction should begin late April or early May.

Date & Time of Next Meeting: April 7th, 2020 @ 5:00pm.

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POLICY COMMITTEE MEETING

March 10th, 2020

3:00 PM

School Board Office

Voting Members	Administration
F. Farrell, Chair F. Krishan, Alternate E. Quinlan L. Kearns (ex officio)	D. Margerm, Secretary Treasurer M. Monkman, Assistant Superintendent
Regrets: J. Williams	M. McDiarmid, Superintendent

The meeting was conducted from 3:02-4:48 pm

Welcome: *Before we begin, I would like to acknowledge that we are gathered here today on the home of the Wit'suwit'en Nation, traditional territory of the Gidmt'en - Bear Wolf Clan."*

REPORT

PREVIOUS MEETING OF January 14th, 2019

Policy	Description	Type	Status	Consultation
	No Agenda Items			

NEW BUSINESS

Policy	Description	Type	Status	Consultation
1.200	Superintendent Evaluation	Revision	In-Committee	Yes
1.300	District Strategic Plan	New	In-Committee	Yes
11.140	Student Transportation	Revision	In-Committee	Yes

1) Policy 1.200 Superintendent Evaluation

Mr. Margerm updated the Committee on the recent draft amendments provided by Mr. McDiarmid. The Committee will continue discussions on the policy at the next committee meeting.

Type: New, Revision, Deletion
 Status: In-committee, on-going, approved
 Consultation Yes, Not required, Complete, Rejected

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2) Policy 1.300 District Strategic Plan

Mr. Margerm brought this new draft policy to the Committee. Given the need for a district strategic plan and the Board's recent requirement to create a documented strategic plan, it is recommended the Board create a policy.

Motion: The Committee recommends the draft Policy 1.300 District Strategic Plan, as provided at committee meeting, be sent out for public consultation.

3) Policy 11.140 Student Transportation

Mr. Margerm outlined necessary amendments to the policy concerning employees driving students in personal vehicles.

Motion: The Committee recommends the amended Policy 11.140 Student Transportation, as provided at committee meeting, be sent out for public consultation.

Date & Time of Next Meeting: April 7th, 2020 at 3 pm

Type: New, Revision, Deletion
Status: In-committee, on-going, approved
Consultation: Yes, Not required, Complete, Rejected



School District No. 54 (BULKLEY VALLEY)

"To empower all learners to live the challenges of a diverse and changing world."

TRUSTEE REPORT
BCSTA Provincial Council
Vancouver, BC
February 21-22, 2020

On February 21-22 I attended both the BCSTA Finance Committee meeting and the Provincial Council meetings held at Morris J. Wosk Centre for Dialogue in Vancouver. These were regular scheduled meetings that offered a plethora of insight of the state of education in our province going forward.

On the Friday I attended the Finance Committee meeting where an analysis of the 2020-2021 BCSTA budget was examined. From this meeting a presentation of the report was tabled at the Saturday morning session of Provincial Council.

On Friday evening Ministry officials including Deputy Education Minister Scott Macdonald gave both a presentation of the fine points of the recent provincial budget but also look at the funding formula and the relationships going forward. Deputy Minister Macdonald pin pointed the concept of how districts fit in the Provincial Education Model. Of note it was mentioned that Education was only one of three ministries where funding has increased in the budget. Included in new spending was 80 capital school projects, 4200 new teachers, including 700 new special education teachers, 200 teacher psychologists and counsellors and 2000 education assistants. Assistant Deputy Minister Reg Bawa discussed capital funding and making it more predictable when districts are required to put more funding in new projects. The continual emphasis on the K-12 mandate of the Educated Citizens was elaborated on, with emphasis on Intellectual, human and social along with Career development was touched on. I asked a question regarding a slide showing the demographic breakdown of University students, requesting the same data for students entering the college and trades programs.

Saturday consisted of the morning business meeting and an afternoon issues discussion on the implications of the budget tabled this past week. At the business meeting a common theme that was evident was the changes in school governance not only in our province but across the country. BCSTA CEO Mike Robert's touched on the Elimination of Elected French School Boards in Quebec, the potential amalgamation of boards in Manitoba and the challenges facing other provinces including the reinstatement of elected school boards in PEI. Added with that backdrop is the historical framework of where we have come in British Columbia, and the need to further advance student achievement.

One motion that was presented and asked at Provincial Council was 9.1 New Funding model. It was passed unanimously along with the 2020-21 BCSTA Annual Budget. It was verbalized by members of the Finance Committee.

Personal thoughts, include the robust discussion both from three Friday and Saturday sessions which included insight from new and experienced attendees. I heard some refreshing insight from a number of new participants, including a Trustee from SD 50 Haida Gwaii. Further information can be derived from the BCSTA HUB.

Respectfully Submitted

Frank Farrell

Trustee