



School District No. 54 (BULKLEY VALLEY)

AGENDA

REGULAR BOARD MEETING
JUNE 18, 2013
SCHOOL BOARD OFFICE
7:00PM

- 1) Call to Order
- 2) Opening Remarks
- 3) Adoption of Agenda
- 4) Minutes: Regular Meeting Minutes May 21, 2013
Synopsis In-Camera Meeting May 21, 2013
- 5) Administration Report C. van der Mark Report Attached
- 6) Committee Reports
 - a) Community Relations / Education Forum Committee L. Kearns Report Attached
 - b) Operations Committee S. Yaremco Report Attached
 - c) Policy Committee F. Farrell Report Attached
 - d) Trustee Report F. Farrell Report Attached
- 7) Unfinished Business
- 8) New Business
 - 8.1- 2013 – 2014 Draft Budget
 - 8.2- Achievement Contract
- 9) Other Business
 - 9.1- Expenditure Summary – May 31, 2013
- 10) Reading File

Ltr from: Alpine Estates – May 27, 2013	May 31, 2013 Monthly Enrollment
Ltr from: Melanie Miller re: Faye Brownlie	Ltr from: Metro International Education
Ltr to: Min of Finance re: Request to Dispose	Ltr from: SD05 Carbon Offset (Nov 28 th , 2011)
Ltr from: SD05 Carbon Offsets Reserve Release (May 16, 2013)	Ltr from: SD05 Carbon Offsets (Feb 14 th , 2013)
Ltr from: SD05 re: Response from Minister of Finance	Ltr from: SD08 Integrated Early Care
Ltr from: SD08 re: Support of Wage Increases	Ltr from: SD69 Cooperative Gains Mandate
Ltr from: SD71 re: Proposed International Education Strategy	Ltr to: Home Coming Committee

- 11) Closing Remarks
- 12) Next Board Meeting will be held on September 17, 2013 at the School Board Office at 7:00 p.m.
- 13) Adjournment

14) Public Remarks**

NOTES:

Delegations: This item is intended to provide an opportunity to members of the public to make a presentation to the Board. Individuals wishing to be included on the agenda must submit a written request to the Secretary Treasurer at least one week prior to the meeting stating the subject of their presentation and including any background information to be considered by the Board.

****Public Remarks:** this item is intended to provide an opportunity to members of the public to make comments to the Board.



REGULAR MEETING MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY)
MAY 21, 2013
SCHOOL BOARD OFFICE, SMITHERS BC

PRESENT: Trustees: L. Kearns, F. Farrell, K. Martinsen, P. Michell, S. Yaremco, L. Collingwood, J. McIntosh

Staff: C. van der Mark – Superintendent of Schools
M. McDiarmid – Assistant Superintendent of Schools
S. Richards – Secretary Treasurer
T. Perreault – Recording Secretary

1. CALL TO ORDER

- The meeting was called to order at 7:04 pm

MOVED/SECONDED:

"That the Board meeting move In-Camera."

CARRIED

- The Board returned to Regular session at 7:04pm.

2. OPENING REMARKS

- Chairperson Kearns welcomed our guests: Karin Bachman-BVTU President, Terri-Anne Barge-BVTU Vice President, Barbel Schroeter-CUPE President, Katherine Dow-CFTK TV. Trustee Kearns welcomed Ms. Perreault back as recording secretary – just for this one meeting. Mr. Kearns highlighted his time spent with Assistant Superintendent Mike McDiarmid, Matthew Monkman and Cathy van der Mark as they adjudicated the District Dogwood scholarship presentations. Once again this year, they were wonderfully done by the students. He encouraged trustees to sit in on presentations to see the talent in our district, as it is simply amazing. Mr. Kearns also attended Ms. Moroz's dinner theatre on the Metis noting that there are definitely some potential movie personalities in that group.

3. ADOPTION OF AGENDA

MOVED/SECONDED L. Collingwood / F. Farrell

"That the agenda be accepted as presented."

CARRIED

4. ADOPTION OF MINUTES

- The Chair asked if there were any corrections to the minutes of April 16, 2013; the Synopsis of the In-Camera Meeting minutes April 16, 2013. There being none, the minutes of: April 16 2013 and the Synopsis of the In-Camera Meeting minutes April 16, 2013 were declared approved as presented.

5. ADMINISTRATION REPORT

Student Achievement

- Superintendent Chris van der Mark presented the student achievement report to the Board. Larry Espey, Superintendent of Trades and Transition with the Ministry of Education visited SD#54 to discuss various initiatives around the province concerning trades. The NW Regional Science Fair was held in Terrace and SD#54 will be sending one of our students to the Canada Wide Science Fair in Alberta! District Scholarship presentations have now been completed for this year. There was a wide variety in the presentations were and a great showcase of skills from students. April's Education Forum was the Young Readers Program led by Ms. Lynn Rutley and Ms. Cyndy Hooper. June's Education Forum is on the Student Achievement and the District Achievement Contract and will be held on June 5th.

District Based Initiatives

- Superintendent Chris van der Mark presented the district based initiatives to the board: The year-end celebration will be held on June 12 to recognize retiring and long service employees. The District Track meet will be held on June 7th at SSS. NWCC hosted a Trades and Mining Expo to create awareness for trades and mining opportunities. Students were able to operate simulators, pan for gold and explore trades related opportunities with the NWCC staff. Ready, Set, Learn will take place in Houston on May 31st and in Smithers the week of June 3-7. The NOII seminar was held in Vancouver on May 5, and three of our teachers presented at this event. The NOII final meeting will be held on May 26th. Faye Brownlie completed the final session with educators on May 2-3. SD54 is pleased to announce that SD#54 will continue to work with Ms. Brownlie and Dr. Stuart Shanker next year. BVLC / NWCC Partnership completed its first year showed that many students were cross enrolled at SSS.

School Based Initiatives

- Superintendent Chris van der Mark presented the school based initiatives to the Board: HSS Graduation Ceremony will be held on June 14th, while SSS will held there on June 22nd. HSS Girls Rugby "7s" finished 6th in a provincial competition. SSS Drama students will be presenting "*Macbeth*" May 23, 24, 25 and 28th at the Della Herman Theatre. At Silverthorne Elementary, Ms. Moroz's class performed "*Metis Days*".

Field Trip Proposals

- The following field trips have been approved by the Assistant Superintendent:
 - **WPS** – 58 Grade 7 students to travel to Tyhee Lake on June 18th and 19th. All board requirements have been met for this trip.
 - **BVLC** – 20 +/- Grade 10 – 12 students to travel to Tyhee Lake on May 31 or June 6th, (weather dependent on date). All board requirements have been met for this trip.
 - **WPS** – 23 Grade 4 students to travel to Fort St. James on June 10th and 11th. All board requirements have been met for this trip.
 - **HSS** – 12 Grade 10-12 students to travel to one of the following destinations:
 - Prince Rupert – Metlakatla Wilderness Trail – June 7-10, 2013
 - Haida Gwaii – June 7-10, 2013All board requirements have been met for either trip.
 - **TES** – 125 Students to travel to Tyhee Lake for June 26, 2013 for their year-end celebration. All board requirements have been met for this trip.
 - **MME** – 15 +/- Grade 7 students to travel to Barkerville on May 25-27, 2013. All board requirements have been met for this trip.
 - **TSE** – 20 Grade 3 and 4 Students to Fort St. James June 10th & 11th. All board requirements have been met for this trip.
- The following field trip require **approval-in – principle** by the Board of Education:
 - **SSS** – 50-60 Grade 10-12 Students travelling to Cuba to take part in the "Performance Tour of Cuba" for the SSS Sr. Concert Band and SSS Sr. Jazz Band during the period of April 20th – 27th, 2014.

MOTION/SECOND: S. Yaremco / J. McIntosh

"To approve the SSS field trip to the Cuba On April 20 – 27th May, 2014, IN PRINCIPLE subject to providing the District the necessary travel documentation and information required for travel to Cuba."

CARRIED

6.a) COMMUNITY RELATIONS/ EDUCATION FORUM COMMITTEE

- On behalf of Chairperson Lara Collingwood, Trustee Farrell presented the April 23rd Education Forum Report on The Young Readers Program.

6.b) OPERATIONS COMMITTEE REPORT

- Chairperson Yaremco presented the Operations Committee's Report from the May 7, 2013 meeting.
- Facilities Review : The Chairperson commented on the importance of this comprehensive review of district properties, enrolment trends and asset management issues.

MOTION/SECOND S. Yaremco / J. McIntosh

"The committee recommends that the Board formally accept the recommendations contained in the Facilities Review."

CARRIED

- Next Meeting June 4, 2013 at 5:00 pm

6.c) POLICY COMMITTEE REPORT

- Chairperson Farrell presented the Policy Committee Report from the May 7th, 2013 meeting. The committee reviewed the consultation responses on Policies 9.235 Bullying, Policy 9.190 Student Use of Helmets and Policy 4.600 Employee Use of Helmets.

MOTION/SECOND F. Farrell / J. McIntosh

"The committee recommends that the Board delete Policy 9.235 Bullying / Intimidation."

CARRIED

MOTION/SECOND F. Farrell / L. Collingwood

"The committee recommends that the Board approve Policy 9.190 Student Use of Helmets and Policy 4.600 Employee Use of Helmets"

CARRIED

- The committee reviewed correspondence from PETA and felt that there was no need for policy development in this area. The Committee also reviewed Policy 1.170 Trustee Remuneration and requested that Administration revise the policy to clarify that increases are based on a "annual year over year" CPI change.

6.d) TRUSTEE REPORT

- Trustee Reports from Trustee Kearns and Trustee Collingwood were submitted highlighting the recent BCSTA Annual General Meeting.

7. UNFINISHED BUSINESS

- There was no unfinished business.

8. NEW BUSINESS

- 8.1 2013-2014 Draft Budget

Secretary Treasurer Steven Richards presented the board with a presentation on the draft 2013-2014 budget highlighting key revenue and expenditure items.

MOVED / SECONDED: S. Yaremco / J. McIntosh

"The committee recommends that the Board give First Reading to the 2013 – 2014 Annual Budget Bylaw."
CARRIED

ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF School District NO. 54 (Bulkley Valley) (called the "board") to adopt the Annual Budget of the Board for the fiscal year 2012/2013 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 54 (Bulkley Valley) Annual Budget Bylaw for fiscal year 2013/2014.
3. The attached Schedule 2 showing the estimated revenue and expense for the 2013/2014 fiscal year and the total budget bylaw amount of \$25,269,051 for the 2013/2014 fiscal year was prepared in accordance with the Act.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2013/2014.

READ A FIRST TIME THE 21th day of May, 2013.

9. OTHER BUSINESS

- The April 30, 2013 expenditure summary was included in the Trustees Board Packages.

10. READING FILE

April 30, 2013 Monthly Enrollment	SD05 Funding Independent Schools for Non-Graduated Adults
SD20 Childcare in Schools	SD61 Budget Pressures
SD61 Wage Increase Funding	SD67 2012-13 Funding Holdback
SD67 Letter to Editor – Nanaimo Daily News	

MOVED/SECONDED: J. McIntosh / P. Michelle

"That the information contained in the Trustee Reading File be received and filed."

CARRIED

11. CLOSING REMARKS

- In closing, Chairperson Kearns spoke of the speed at which the year has passed noting there was only a little more than a month left. He expressed his best wishes to the office staff during this busy time.

13. NEXT BOARD MEETING

- The next School Board meeting will be held on June 18, 2013 commencing at 7:00 pm at the School Board Office in Smithers.

14. ADJOURNMENT

- The meeting was adjourned at 7:43 pm.

Les Kearns
Chairman of the Board of Education

Steven Richards
Secretary Treasurer

DRAFT



SYNOPSIS
OF
IN-CAMERA MEETING
SCHOOL DISTRICT #54 (Bulkley Valley)
MAY 21, 2013
SCHOOL BOARD OFFICE , SMITHERS , B.C.

The regular meeting was called to order at 6:04 p.m. and the Board resolved to go in-camera.

- The Chair asked if there were any corrections to the In-Camera meeting minutes of April 16, 2013. There being none, the In-Camera meeting minutes of April 16, 2013 declared approved as presented by the Chairperson.
- Administration reported on routine staffing issues.
- The Operations Committee reported on: personnel items; labour relations matters and real property issues.

The Board returned to regular session at 6:43 p.m.

SCHOOL DISTRICT 54

(Bulkley Valley)

REPORT FROM ADMINISTRATION

to the
Board of Education

June 18, 2013

Student Achievement

- **Graduation 2013**– Congratulations to the 2013 graduates from our district. We have 33 students graduating from Houston Secondary School and 150 students from Smithers Secondary School. We hope their high school years are filled with fond memories and we wish them well with their future plans.
- **Education Forum**– The education forum held on June 5th, focused on the districts achievement plan and our ongoing efforts to increase graduation and transition rates. We also introduced the conversation about report cards, and what they could look like in the near future. We were joined by students, parents, teachers, support staff and administrators and there was excellent discussion. A special thanks to Ms. Jen Moroz and her students who shared an example of their innovative learning through drama; to Ms. Nicole Davey for sharing her work with her grade 4 class at the BV Lodge; and to Mr. Matthew Monkman for sharing his enthusiasm for the learning opportunities that are available to our students.

INNOVATION / INITIATIVES

District Based Initiatives

- **Elementary School Track & Field Meet** – The District track & field meet was held on Friday, June 7th with all public and private elementary schools participating. A big thanks to the organizing schools for all of their work in pulling the event together. Congratulations also to Walnut Park Elementary School for earning the First Place trophy for large schools, and to Silverthorne Elementary School for earning the First Place trophy for small schools. Aggregate winners for this year's track meet include: Year 2003 – Liam Sandberg WPS, and Fiona o'donoghue MME. Year 2002 – Kealan Irvine WPS and Hanna Cockle, Year 2001 JJ De Rooy WPS, Ethan Tucker BVCS and Zoe Hallman MME, Year 2000 / 1999 Nathan Bateson WPS and Lexi Pence MME.
- **Farewell**– Congratulations to Marie Edwards and her family, who will be moving to Tasmania this summer. Yes... Tasmania! Ms. Edwards has been an educational leader in SD#54 and her unique skills will be missed. We wish Marie and her family the very best in their journey!
- **Ready, Set, Learn!** Is an introduction to school life for 3 and four year olds put on by our early learning staff working with our K teachers. The Houston Ready Set Learn event was held on May 31 and June 3-7 at the Smithers elementary schools. The sessions were well attended with great reviews and a lot of happy families. Thanks to Rae-Lynn, Marlee and Norma for the great job.

SCHOOL DISTRICT 54

(Bulkley Valley)

- **Welcome**—The district is pleased to add two new administrators to our team for September. Ms. Nicole Davey will be the new Vice-Principal at Walnut Park Elementary. Ms. Davey has taught her entire career in the Bulkley Valley, and has been viewed as a district and teacher leader for several years. Ms. Cynthia (Cindy) Miller will be the new Vice-Principal at Smithers Secondary. Similarly, Ms. Miller is an educational leader who brings great knowledge and wisdom for her previous work in Ft. St. James and her work as the President of the BC English Teachers and her work with the Ministry curriculum teams. We look forward to adding them to our formal leadership team!

School Based Initiatives

- **Lake Kathlyn Greenhouse Project** – Congrats to Lake Kathlyn for opening their greenhouse on Wednesday, June 13. This has been an outstanding collaboration with many community partners. Thanks to everyone involved in this project!
- **Houston Secondary**—Girls rugby (15's) placed third at the BC's. This is on the heels of their fine work in the 7's competition. Great job girls and thanks to Mr. Jackson for his coaching and leadership!
- **Smithers Secondary**-- The SSS drama department wrapped up their production of MacBeth. It was a brilliant show, and the entire cast and crew are to be commended for taking on this difficult, dark play. Big thanks to all the volunteers (Shelley, your costumes are spectacular) and, of course, to Heather and Hans.
- **Walnut Park**-- On Thursday, June 13, they hosted their annual volunteer luncheon to thank all the people that help make things go! We can't stress enough how much we appreciate the help we get here and in all of our schools.
- **Smithers SSScoop**—The SSScoop journalists took home a bronze in the Special Section category, being bested by perennial powerhouses Monday Magazine and Oak Bay News. Of the third-place finish the judges said, "***What a great way to involve our youth and encourage growth and leadership in editorial excellence.***" Interior News editor Percy Hebert commented "***I think they are great kids and each has a future in journalism.***" Congratulations to Sarah Bridgewood, Paisley Dean and Cianna Pawluk.
- **SSS Student's Design Receives Honourable Mention** - Industrial Design students, Angus Tweedie and Braydon Karrer, received an honourable mention for their entry in the 2013 Canadian Highschool DX-Sears Design Competition. As per competition brief, the duo designed a vending machine. "The CUP2GO", which vends hot drinks to high school students, features a wooly mammoth as a mascot - highlighting the months of winter we endure in the North. Sponsored by The Canadian Design Museum in Toronto, the competition receives hundreds of student entries from all over Canada. Angus and Braydon's will be shown at the museum in Toronto for part of June and at the following link at http://www.dx.org/index.cfm?pagepath=Education/DX_Canadian_High_School_Design_Competition/Post_Winners&id=46500

SCHOOL DISTRICT 54

(Bulkley Valley)

Field Trip Proposals

- The following field trips have been approved by the Assistant Superintendent:
 - **MME** – 39 Grade 3 & 4 students to travel to Tyhee Lake on June 19. All board requirements have been met for this trip.
 - **MME** – 20 Grade 3 & 4 students to travel to Tyhee Lake on June 18. All board requirements have been met for this trip.
 - **MME** – 46 Grade 6 & 7 students to travel to Camp Caledonia on Tyhee Lake on June 18 and 19th, 2013. All board requirements have been met for this trip.
 - **MME** – 39 Grade K-3 students to travel to Camp Caledonia on Tyhee Lake on June 19th, 2013. All board requirements have been met for this trip.
 - **TES** – 23 Grade 5 & 6 student to travel to Tyhee Lake on June 25-26, 2013. All board requirements have been met for this trip.

BAA Application – School district administration is seeking board approval for a proposed BAA courses.
(Board Authorized Course)

1. Sport Performance 10-12 is a new course and curriculum proposed by Smithers Secondary. It is a combination of theoretical and practical, exposure to a variety of areas of sport which will allow students to learn and demonstrate outcomes related to ethics, proper training principles, psychology, goal setting, sports injury management and exercise prescription.

This course adds personalization and is consistent with the direction of BC Ed Plan and support students' ability to take courses that they are interested in. The courses have been reviewed and are compliant with all regulations and requirements set out in Ministry guidelines.



School District No. 54 (BULKLEY VALLEY)

"To empower all learners to live the challenges of a diverse and changing world."

Education Forum Report **Wednesday, June 5th, 2013**

The final presentation of the Education Forum, for the 2012/13 school year was held at Walnut Park Elementary. The agenda for the evening consisted of reports on our Achievement Contract, educational change, student/teacher presentations, and student reporting.

Achievement Contract

Superintendent Van der Mark discussed student progress and current District trends. This included FSA results, even though they are only a snapshot, and part of the total picture. He discussed the growth of all our students and pointed out the discrepancy between our Aboriginal and non-Aboriginal students. He stressed the need to have better and varied teaching techniques and the efforts the District and teachers are making to achieve those goals.

Educational Change

Many District teachers and support staff have been attending workshops and seminars to address the changing needs of our students and to adopt strategies and techniques that deal with these diverse needs. We are attempting to produce a more flexible and individualized educational system to help our students achieve the skills necessary to be successful.

Presentations

To highlight changing classroom strategies, three teachers presented projects that demonstrated learning can be individualized, flexible, and fun.

Ms. Jennifer Moroz had several of her grade 5 students do an excerpt from a musical presentation regarding early Canada and the lives of the "Métis" people. When questioned, the students thought it was much better to do a play about the era rather than read about it. They were aware of the knowledge they had gained, enjoyed the unique experience, and learned many new skills.

Mr. Matthew Monkman discussed his Distance Learning program, which takes place at Smithers Secondary School and enables any District high school student to take a course that he/she is unable to fit into his/her schedule at their present school. Not only can students take courses, otherwise unavailable to them, they can also receive teacher assistance. This enables students to work at a slower pace, if they need the extra time, or to finish early if they so desire. They can work at their own pace. This is a very flexible program for those students who need it!

The last presentation was by Ms. Nicole Davey, who took her elementary students to the Bulkley Lodge to partner with residents, interview them, and then write and present a biography. The many stories that she told showed the warm and caring relationships that were formed by her students and the senior residents. It touched my heart to read the student comments regarding their new friendships.

Student Reporting

Assistant Superintendent Mike McDiarmid led audience discussions regarding changing student report cards. They discussed what information parents and students received from report cards, what they wanted to see in the future, and the relevance of letter grades/marks. This is all part of a provincial consultation to look at present report card practices and make possible changes.

Respectfully submitted by,
Trustee Les Kearns

SCHOOL DISTRICT 54

(Bulkley Valley)

COMMITTEE REPORT OPERATIONS COMMITTEE MEETING OF June 4, 2013

In attendance:

Committee Members: Chair: S. Yaremco, K. Martinsen, P. Michell
Administration: S. Richards, Secretary Treasurer, C. van der Mark, Superintendent;
Trustees: (non voting) F. Farrell
Regrets: K. Martinsen
Ex Officio: L. Kearns
Guests:

The meeting convened at 5:00 and moved *in-camera* to discuss items relating to property and labour relations. The committee returned to regular session at approximately 5:35 PM and discussed the following issues.

REPORT:

1. Draft Budget 2013 – 2014

Mr. Richards provided the committee a detailed briefing on the 2013-2014 budget noting that while the budget was balanced, the district would likely face significant challenges in meeting budget projections. ***The committee recommends that the Board give second and third reading to the 2013-2014 Annual Budget Bylaw.***

2. Student Information System (procurement process for new esis)

The committee was provided with a graphic and update from R. Butterfield, ADM, Ministry of Education on the Student Information Service Procurement process. 3 Vendors have been shortlisted to take part in the demonstration phase and that the full evaluation process will be complete by mid-June.

3. BEP Update

Mr. Richards provided an update on the renovations which will take place this summer at the Houston Secondary gymnasium. He noted that a contractor had been selected and the budget increased. To accommodate the new capital funding, the Board must pass an amendment to (original) Bylaw #116244. ***The committee recommends that the Board give all 3 reading to Bylaw #116244-A.***

4. Energy Savings (Tremco) Project

Mr. Richards provided a brief overview of this exciting energy management program. Unfortunately, Mr. Hildebrandt was not able to attend the meeting and provide more detail. Approximately \$85K will be spent this summer on remediating building envelope issues that have been identified by thermal imaging.

5. Bylaw 2012-01 - Disposal of Raw Land in Quick

The committee discussed the requirement for the board to pass a bylaw approving the disposal of real property. Mr. Richards noted that Ministerial had been received. ***The committee recommends that the Board give all 3 readings to Bylaw 2012-01***

6. Auditor General Summary of Board Responses (Use of Information Survey)

Mr. Richards provided the committee with the results of the AG's survey and a format which might be of use for further board consideration.

The committee adjourned at 6:05 PM.
Date & Time of Next Meeting: TBD
Submitted by: S. Yaremco, Chairperson

SCHOOL DISTRICT 54
(Bulkley Valley)

OPERATIONS COMMITTEE MEETING

June 4, 2013 5:00 PM

School Board Office

Committee Members:

Chair, S. Yaremco, P. Michell, K. Martinsen

Ex officio: L. Kearns

Administration:

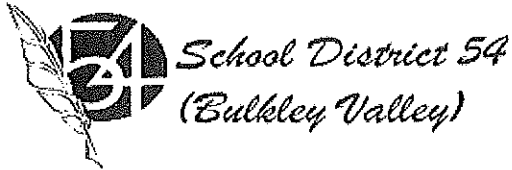
S. Richards, Secretary Treasurer, C. van der Mark, Superintendent; M. McDiarmid, Asst Superintendent,
E. Hildebrandt, Supervisor of Operations

Regrets:

Agenda

- | | |
|--|-------------|
| 1. 2013 – 2014 Budget | budget |
| 2. SIS Update | information |
| 3. BEP Update | |
| 4. Energy Savings (Tremco) Project | information |
| 5. Bylaw 2012-01 (Disposal of Real Property) | bylaw |
| 6. Amendment to Bylaw 116244 (HSS Bldg Envelope) | bylaw |
| 7. Auditor General Summary of board responses | information |

Date & Time of Next Meeting



COMMITTEE REPORT
POLICY COMMITTEE MEETING
June 4, 2013 3:00 PM – SBO

In attendance:

Committee Members: Chair: F. Farrell, L. Collingwood, J. McIntosh

Ex officio Les Kearns

Trustees (non-voting)

Regrets

Administration: S. Richards, Secretary Treasurer; C. van der Mark, Superintendent; M. McDiarmid, Asst, Superintendent

Guests:

REPORT:

1. The committee reviewed revisions to policy 1.170 Trustee Remuneration. Mr. Richards noted that the intent of the very minor changes was to clarify the specific ability of the board to reject an annual increase to remuneration. **The committee recommends that the Board approve revisions to Policy 1.170.**
2. Mr. Richards reviewed correspondence from the Ministry received in February 2013 telling districts that a policy 'promoting' the use of school facilities by day care providers was going to be required. A policy has been established (6.209). A briefing note highlighted some of the considerations to be given to the development of such a policy. It was also noted that it was likely that BCSTA and/or the Ministry would be involved in the development of a template policy for use by all school districts. No specific action was required at this time.
3. The committee reviewed correspondence from parents regarding a presentation at SSS regarding anti-bullying and the Gay and Lesbian lifestyle. Administration will draft a response to these letters.
4. The committee discussed a variety of issues with respect to a policy on Social Media. Chairperson Farrell had forwarded some policy development underway by the VSB. The committee discussed the complexities of this issue and decided that no specific action was needed at this time.

The meeting adjourned at approximately 4:15

Date and time of Next Meeting: TBD

Submitted by: F. Farrell, Chairperson, Policy Committee

SCHOOL DISTRICT 54
(Bulkley Valley)

AGENDA
POLICY COMMITTEE MEETING

June 4.13 3:00 PM School Board Office

Members

Chair, F. Farrell
L. Collingwood, J. McIntosh
L. Kearns (ex officio)

Administration

C. van der Mark, Superintendent
S. Richards, Secretary Treasurer

AGENDA

REVIEW OF PREVIOUS MEETING OF MAY 7, 2013

Policy	Description	Type	Status
1.170	Trustee Remuneration	Revision	
	Review consultation response		
	Review correspondence from PETA		

NEW BUSINESS

Policy	Description	Type	Consultation
1.170	Trustee Remuneration	Revision	Y
6.209	Use of School Facilities by Child Care Providers	New	Y
	Correspondence from parents resulting from LGBTQ		
	Social Media Policy - Discussion	New	

C. Date & Time of Next Meeting