



# School District No. 54 (BULKLEY VALLEY)

## AGENDA REGULAR BOARD MEETING MARCH 17, 2015 SCHOOL BOARD OFFICE, SMITHERS, BC 7:00PM

- 1) Call to Order
- 2) Opening Remarks
- 3) Adoption of Agenda
- 4) Minutes: Regular Meeting Minutes – February 17, 2015  
Synopsis In-Camera Meeting – February 17, 2015
- 5) Administration Report C. van der Mark Report Attached
- 6) Committee Reports
  - a) Community Relations / Education Forum Committee F. Farrell Report Attached
  - b) Operations Committee L. Collingwood Report Attached
  - c) Policy Committee F. Farrell Report Attached
  - d) Trustee Report B. J. Beaubien Report Attached
- 7) Unfinished Business
- 8) New Business
  - 8.1) 2015 – 2016 School Calendar
  - 8.2) Provincial Government Budget Announcement
- 9) Reading File

2015 Skills Canada Participant Letters	Ltr. frm. BCPSEA to Prv Gvt re: AGM Resolution
Ltr. frm. BVTU re: Pro-D Trustee Member Request	February Enrolment Figures
Ltr. frm. RDBN to Min. Fassbender, Bond & Wilkinson re: ACE It Pilot Project	Ltr. to BV Band Boosters re: Transportation of Musical Instruments
Ltr. to M. Strimbold re: Skills Canada and Trades	Ltr. to St. Joseph's School re: Transportation of Muscial Instruments
Ltr. frm. SD5 to M. deJong & P. Fassbender re: Investment in Capital Funding	Ltr. frm. SD5 to T. Rezansoff re: Co-governance Memorandum of Understanding
Ltr. frm. SD5 to M. de Jong re: SSCFGS progress update	Ltr. frm. SD5 to T. Rezansoff re: Request for BCSTA advocacy letters to include opposition
Ltr. frm. SD20 to M. deJong re: SSCFGS recommendations	Ltr. frm. SD20 to P. Fassbender re: Strike Savings
Ltr. frm. SD23 to P. Fassbender re: Upgrading courses for graduated adults, funding changes	Ltr. frm. SD42 to P. Fassbender re: 2015 – 2016 Budget
Ltr. frm. SD42 to P. Fassbender re: Adult education	Ltr. frm. SD42 to P. Fassbender re: Financing
Ltr. frm. SD69 to C. Clark, M. de Jong, re: Budget reductions	Ltr. frm. SD72 Open letter re: Administrative Cuts
Ltr. frm. SD73 to P. Fassbender re: 2008 Education Guarantee policy changes	

10) Closing Remarks

11) Next Board Meeting will be held on April 21, 2015 at the Moricetown Multi-Plex, in Moricetown, B.C., commencing at 7:00 p.m.

12) Adjournment

13) Public Remarks\*\*

**NOTES:**

**Delegations:** This item is intended to provide an opportunity to members of the public to make a presentation to the Board. Individuals wishing to be included on the agenda must submit a written request to the Secretary Treasurer at least one week prior to the meeting stating the subject of their presentation and including any background information to be considered by the Board.

**\*\*Public Remarks:** this item is intended to provide an opportunity to members of the public to make comments to the Board.



REGULAR MEETING MINUTES  
BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 54 (BULKLEY VALLEY)  
JANUARY 20, 2015  
SCHOOL BOARD OFFICE, SMITHERS, BC

**PRESENT: Trustees:** L. Kearns, F. Farrell, L. Collingwood, BJ Beaubien, J. Williams, D. Hanson

**Regrets:** P. Michell

**Staff:** C. van der Mark – Superintendent of Schools  
M. McDiarmid – Assistant Superintendent of Schools  
D. Margerm – Secretary Treasurer  
B. Kingsmill – Recording Secretary

**1. CALL TO ORDER**

- The meeting was called to order at 6:00pm

**MOVED/SECONDED:** F. Farrell / D. Hanson

***"That the Board meeting move In-Camera."***

CARRIED

The Board returned to Regular session at 7:02pm.

**2. OPENING REMARKS**

- Chairperson Kearns welcomed our guests. Trustee Michell sends her regrets. Chairperson Kearns expressed that he felt it was good to be back and thanked Trustee Farrell for chairing the last month board meeting and taking over some of his duties in his absence.

**3. ADOPTION OF AGENDA**

- Additional agenda items: Trustee Report – Jennifer Williams  
8.2 ) School Closure Bylaw – Bulkley Valley Learning Centre School

**MOVED/SECONDED** L. Collingwood / J. Williams

***"That the amended agenda be accepted as presented."***

CARRIED

**4. ADOPTION OF MINUTES**

- The Chair asked if there were any corrections to the minutes of January 20, 2015; the Synopsis of the In-Camera Meeting minutes January 20, 2015. There being none, the minutes of: January 20, 2015 and the Synopsis of the In-Camera Meeting minutes of January 20, 2015 and were declared approved as presented.

## 5. ADMINISTRATION REPORT

### Student Achievement

- On behalf of Superintendent van der Mark, Assistant Superintendent McDiarmid presented the student achievement report to the board: The District took a team of students to Terrace to compete in the annual Skills Canada Competition. The students did exceptionally well bringing home 1<sup>st</sup> in Culinary Arts, 1<sup>st</sup> in Automotive, 2<sup>nd</sup> in Welding, 3<sup>rd</sup> in Carpentry, 3<sup>rd</sup> in Automotive. The "Inspire Trades" workshop was held during the week of Feb 10-13 for all Grade 6's and 7's. Ms. Monica Strimbold hosted a trades and business luncheon for local business and industry representatives at SSS recently. It was a great way to build the connections in industry. It was catered by our foods students. The annual Big Band concert took place on February 14<sup>th</sup>, another sensational evening and display of student excellence.

### District Based Initiatives

- On behalf of Superintendent van der Mark, Assistant Superintendent McDiarmid presented the district based initiatives to the board: Ms. Faye Brownlie will return to the district on March 9-13 for her last visit to work with our educators for one final time. February's education forum is on the SSS Fine Arts Academy and will be held on Feb 25. The elementary hockey academy is up and running. Schools are commenting on the increased engagement from those students involved. The second EMAP program wrapped up last week. 3 students from Houston were bused into Smithers this year so they were able to participate alongside SSS students. The Intro to Trades program wrapped up last week as well. We hope Houston students will also be able to engage in this opportunity in the future. The Millwright course completed at HSS and now the Electrical program will take over the newly renovated HSS shop. Professional Cook 1 has also started up at HSS.

### School Based Initiatives

- On behalf of Superintendent van der Mark, Assistant Superintendent McDiarmid presented the school based initiatives to the board: The teacher early incentive letters have now been sent out. Author Mr. Richard Wagamese spoke at the ROI Theatre on Feb 12<sup>th</sup>. Twain Sullivan and Silverthorne Elementary schools will be hosting the annual elementary basketball event on Feb 27. The grade 4 & 7 students are completing the FSA. This information is used to identify areas in which students may need specific intervention as they move forward. Provincial Satisfaction surveys will be completed by grade 4, 7, 10, 12 parents between now and April. On Feb 25<sup>th</sup> Walnut Park will host their next Breakfast and Books sessions. Mr. van der Mark participated in this year's Carnival celebrations at Muheim during the week of February 10-13<sup>th</sup>.
- On January 29<sup>th</sup> – Mr. van der Mark attended the BC Ed forum in Vancouver, it was a unique session with a wide variety of partners discussing education in BC.
- On February 25<sup>th</sup> the Honourable Judith Guichon, Lieutenant Governor of British Columbia will be in the Bulkley Valley. She will attend WPS's Breakfast and Books and will be visiting SSS where she will be greeted by the SSS Concert Band playing "O Canada". The SSS Drama class will perform "The Crooked Tree" for her and the visit will end with a short question and answer session with the students. She will be escorted out by the SSS Concert band playing "God Save the Queen". It will be a very unique opportunity for our schools and students.
- SSS Grade 8 Girls Basketball team won their Northwest District Zone Championship in Smithers this past weekend. They will now be heading off to the BC's in Pitt Meadows.
- The SSS Senior boy's basketball team played Vanderhoof in Houston at HSS. Because one of the team members is from Houston, the team decided to wear the HSS Wolverines uniforms in his honor so he could have one "Home" game. The SSS played their way to victory to top the night off perfectly! The gym was filled with guests cheering on Harp and the team.
- Trustee Williams informed the Board that HSS had two senior wrestlers travel to Edmonton to participate in a wrestling tournament where there was 420 participants! Trent Siemens came in 3<sup>rd</sup> in 78kg his weight class and Rebecca Ells came in 1<sup>st</sup> in her 80kg weight category. An excellent showing by both students!

## Field Trip Proposals

- **WPS** – 40+/- Grade 7 students to travel up to Hudson Bay Mountain on March 11<sup>th</sup>, 17<sup>th</sup> and 24<sup>th</sup>, 2015 for skiing and snowboarding lessons. All board requirements have been met for this trip.
- **SIL** – 55 +/- Grade 4-7 students to travel up to Hudson Bay Mountain on March 13<sup>th</sup>, 2015 for skiing and snowboarding lessons. All board requirements have been met for this trip.
- **HSS** – 8 +/- Grade 8-12 students to travel to Moricetown on January 29, 2015 to visit the Moricetown Outdoor Adventure Park. All board requirements have been met for this trip.
- **MME** – 71 +/- Grade 5-7 students to travel up to Hudson Bay Mountain on February 26<sup>th</sup>, March 18<sup>th</sup>, and March 23<sup>rd</sup>, 2015 for skiing and snowboarding lessons. All board requirements have been met for this trip.

## 6.a) COMMUNITY RELATIONS/ EDUCATION FORUM COMMITTEE

- Trustee Farrell presented the Community Relations Committee report from the February 3, 2015 meeting: The committee discussed the possibility of a regular newspaper article in the local paper. The committee listed the pros and cons of having the newspaper article and brain stormed a possible column structure. The next Education forum will be held Feb 25<sup>th</sup> on the SSS Arts Academy.

## 6.b) OPERATIONS COMMITTEE REPORT

- Chairperson Collingwood presented the Operations Committee's Report from the February 3, 2015 meeting: The committee discussed the following items:
  - **Amended Budget Bylaw** – See New Business 8.1
  - **Projected Enrollment** – Secretary Treasurer Margerm provided the committee with the projected enrollment of 2079 FTE which is down 70 FTE from last spring projections.
  - **2015 – 2016 Draft School Calendar** – The district has received two responses from their stakeholders with regards to the 2015 – 2016 Draft School Calendar. Both parties were in support of version #1 – the standard school calendar.

## 6.c) POLICY COMMITTEE REPORT

- Policy Committee Chairperson Farrell, presented the Policy Committee Report from the February 6, 2015 meeting:
  - **Policy 11.140 Transportation of Musical Instruments on Buses** - The committee discussed the two letters that were sent to the board about the limited transportation of musical instruments available on School District buses. The committee was informed about the current issues and restriction around transporting larger instruments: violations of the Motor Vehicle Act, safety, size and capacity of storage. The committee recommended administrations continue to work with parents and community organizations in order to accommodate as many instruments as legally allowed and feasible from a safety standard.

## 6.d) TRUSTEE REPORT

- Trustee's Farrell submitted his report for his trip to the BCSPEA AGM on January 30, 2015. Trustee Farrell provided a brief outline of the meeting. There was a motion on the floor to reinstate the BCSPSEA board until a new formula for trustee and school board inclusion is in place. This was approved by voting members. Trustee Hanson asked for more information about the information gathering information question. Trustee Farrell said that the information that was collected was standard and that nothing beyond what is legal and accepted practice was occurring. Trustee Hanson asked if it was BCSPEA gathering information from school boards. Yes it was, replied Trustee Farrell. What information that can be gathered by certain groups needed to be clarified by the Boards.
- Trustee Williams provided her report from her trip to the BCSTA Trustee Academy in December 2014.

## 7. UNFINISHED BUSINESS

- No unfinished business was submitted this month.

## 8. NEW BUSINESS

- **8.1) 2014 – 2015 Amended Annual Budget** - It is a requirement for every school district to supply an amended annual budget to the government. Mr. Margerm developed a simplified spreadsheet to summarize the amended annual budget. Revenue down \$52k. Expenditures increased by \$168k. We are budgeting using \$300,000 from our surplus this year. Deficit is now projected \$110,526 – this is the capital side. The government is concerned about balancing the operating budget. On the Operating budget side – operating revenues are down while the operating expenses are up, the difference will be drawn from the surplus to balance the budget.
- Trustee Hanson asked about the different capital streams. Mr. Margerm explained the different type of capital streams and the different surpluses.
- Projections of teacher FTE are down slightly. Admin remained the same, SEA's down three, Exempt down one.
- Trustee Beaubien asked what Exempted Staff was. Mr. Margerm explained what that exempt staff are employees that do not belong to a union. Principals, Board Staff, etc.
- Wages consists of 88% of the budget.
- Strike recovery \$679,227 was paid back to the Ministry due to the Strike in September.
- Extra revenues included \$ 358,000 from the government to support fund wage increases to CUPE and BCTF. And the District received \$100,000 in a trades grant.

MOTION / SECONDED

L. Collingwood / J. Williams

***“The committee recommends that the board approve the 2014 – 2015 Amended Annual Budget as presented.”***

Chairperson Kearns asked for unanimous consent to do all three reading tonight for the 2014 – 2015 Amended Annual Budget Bylaw. Unanimous consent was given.

CARRIED

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### AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO.54 (BULKLEY VALLEY) (called the “Board”) to adopt the Annual Budget of the Board for the fiscal year 2014/2015 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time ( called the “Act”).

1. Board has complied with the provisions of the Act respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 54(Bulkley Valley) Annual Budget Bylaw for fiscal 2014/2015.
3. The attached Statement 2 showing the estimated revenue and expense for the 2014/2015 fiscal year and the total budget bylaw amount of \$25,212,183 for the 2014/2015 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2014/2015.

READ A FIRST TIME THE 17 day of February, 2015.

READ A SECOND TIME THE 17 day of February, 2015.

READ A THIRD TIME, PASSED AND ADOPTED THE 17 day of February, 2015.



\_\_\_\_ NO SIGNATURE REQUIRED \_\_\_\_  
Chairperson of the Board

\_\_\_\_ NO SIGNATURE REQUIRED \_\_\_\_  
Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 54 (Bulkley Valley) Amended Annual Budget Bylaw 2014/2015, adopted by the Board the 17 day of February, 2015.

\_\_\_\_ NO SIGNATURE REQUIRED \_\_\_\_  
Secretary-Treasurer

- **8.2) School Closure – Bulkley Valley Learning Centre** – Secretary Treasurer Margerm found out that there may be funding issues if we close the school. The District would like to relocate BVLC but close the facility. Mr. Margerm would like to send it back to operations.

Chairperson Kearns asked for unanimous consent to do all three readings tonight for Bylaw #5 – School Closure – Bulkley Valley Learning Centre School. Operations Committee Chair Lara Collingwood said that they do not give consent. This will be sent back to the operations committee.

#### 10. READING FILE

MOVED/SECONDED: L. Collingwood / J. Williams

*"That the information contained in the Trustee Reading File be received and filed."*

CARRIED

#### 11. CLOSING REMARKS

- n/a

#### 12. NEXT BOARD MEETING

- The next regularly schedule School Board meeting will be held on March 17, 2015 commencing at 7:00 pm at the School Board Office in Smithers.

#### 13. ADJORNED

- The Board meeting was adjourned at 7:57pm .

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Les Kearns  
Chairman of the Board of Education

\_\_\_\_\_  
Dave Margerm  
Secretary Treasurer



SYNOPSIS  
OF  
IN-CAMERA MEETING  
SCHOOL DISTRICT #54 (Bulkley Valley)  
FEBRUARY 17, 2015  
SCHOOL BOARD OFFICE , SMITHERS , B.C.

The regular meeting was called to order at 6:00 p.m. and the Board resolved to go in-camera.

- Administration reported on routine staffing issues.
- The Operations Committee reported on a number of property matters.
- The reading file was received and filed.

The Board returned to regular session at 6:15 p.m.

DRAFT

# SCHOOL DISTRICT 54

(Bulkley Valley)

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## REPORT FROM ADMINISTRATION

to the  
Board of Education  
March 17, 2015

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### Innovation / Initiatives

- **Fay Brownlie** - Over the last 4 years, SD#54 teachers have been working closely with Faye Brownlie as they continue to strive to improve their practice. The work this year has been remarkable as teachers have worked together and opened their classroom doors to share their practice. Ms. Brownlie has also helped with the Changing Results for Young Readers Team in the district. Ms. Brownlie's work continues to be inspirational and transformational and we have been truly fortunate to have such dedicated professionals taking advantage of the opportunity to enhance their practice.

### District Based Initiatives

- **Lieutenant Governor Judith Guichon** - On Wednesday, February 25, we were joined by Her Honour for Anti-Bullying Day. The day started off with a visit to Walnut Park for Breakfast and Books program, followed by a rousing musical performance at SSS and a performance of "The Crooked Tree". Her Honour then visited students at Telkwa Elementary before a Houston community visit.
- **District Dogwood Scholarship** – The District will award twenty four \$1,000 scholarships this year. We are planning to have presentations in May. The quality of presentations has continued to rise over the past few years and we look forward to more outstanding grade 12 scholarship candidates. See your school counselor for more info.
- **Grade 4 Feast** - On March 25<sup>th</sup>, grade 4 students from across the district will gather to participate in the annual Learning Feast in Moricetown. The students participate in and learn about the clan system.
- **Staffing** - Schools and district staff have begun working on potential staffing levels for the 2015-16 school year.
- **Trades Opportunities** - Electrical foundations and Professional Cook training are continuing in Houston. The programs have our high school students learning alongside adults in the college system. The programs are going well and in particular the transportation of students from Smithers to Houston has been well received. We are in the midst of planning for next year's lineup of courses available for students.
- **Education Forum** - The March Education forum was going to focus on our Multiplex proposal but as some of these plans change, we will be rescheduling this information session to a later date. In the interim, we will be focusing on the April Education Forum which will feature innovation occurring in our schools.

# SCHOOL DISTRICT 54

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## School Based Initiatives

- **Anti-Bullying Day:** On Wednesday, February 25<sup>th</sup>, schools across the district participated in initiatives focused on bring awareness and an end to bullying.
- **SSS Drama** – SSS brought home many top awards from their performances at the NW Zone Festival, including "The Crooked Tree" production performed for the Lt. Governor, which was entirely created by students.
- **Wrestling** -- 3 students travelled to Abbotsford last week to compete in the provincial wrestling tournament. Alex Schell from SSS won bronze, Rebecca Ells from HSS won gold and Trent Siemens from HSS placed 5th. Congratulations to all the participants!
- **SSS Grade 8 Girls Basketball**—This year's team is the first to ever capture zones and represent SD#54 at the BC's. Despite not winning any games, the girls were highly competitive and were recognized for their outstanding conduct and awarded the Most Sportsmanlike Team.
- **SSS Curling** – The SSS curling team captured the provincial championships this year, improving on their 3<sup>rd</sup> place finish from last year. Big congrats to players and coaches!

## Field Trip Proposals

- The following field trip require **approval** by the Board of Education:
  - **SSS** – 16 +/- Grade 10-12 Outdoor Education students to participate in a Bulkley River Rafting Trip in late May or early June (dependent on river levels). Their rafting guide will be Kevin Knight from Main Current and teacher Kyle Peruniak. Approval will be subject to travel dates being supplied to the Board Office Staff prior to departure.
- **BAA Application** – School district administration is seeking board approval for a proposed BAA course. (Board Authorized Course)
  - **Sports Leadership 11** will allow athletes to pursue their interests while directly promoting a positive sports culture within their school and community. While training in their chosen sport, learners will develop leadership skills with an emphasis on athleticism, communication, mindset and inquiry. This will be a learner driven course where participants will be encouraged to question, problem solve and collaborate.

In addition, they will be required to support the development of their sport with younger athletes by engaging in officiating and coaching opportunities.

This course add personalization and are consistent with the direction of BC Ed Plan and supports students' ability to take courses that they are interested in. The course has been reviewed and is compliant with all regulations and requirements set out in Ministry guidelines.

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**COMMUNITY RELATIONS COMMITTEE MEETING**  
March 3<sup>rd</sup>, 2015      4:00 PM      *School Board Office*

<b>Voting Members</b>	<b>Administration</b>
F. Farrell, Chair B.J. Beaubien D. Hanson	D. Margerm, Secretary Treasurer M. McDiarmid, Assistant Superintendent
<b>Regrets:</b> L. Kearns (ex officio)	C. van der Mark, Superintendent

Meeting: 4:25-4:55 pm

**REPORT**

**1. Board Reports**

- Committee discussed the option to bring back Board Reports: necessity? extra paper and work? timeliness?
- Board report would provide immediate information to stakeholders.
- Is there need despite extra work & with reduction of one staff member in board office.
- If trustees use social media as a tool, there would be a need to standardize information sent out.
- Committee recommends ***the School District not pursue reinstating Board Reports.***

**2. Newspaper articles**

- Committee discussed the progress of the newspaper article discussions and recommends ***the School District proceed with the newspaper articles as soon as details can be planned out by district administration.***

**Date & Time of Next Meeting: March 24<sup>th</sup>, 2015@ 4:00pm**

Type:            New, Revision, Deletion  
Status:        In-committee, on-going, approved  
Consultation: Yes, Not required, Complete



*School District No. 54 (BULKLEY VALLEY)*  
*"To empower all learners to live the challenges of a diverse and changing world."*

**Education Forum Report**  
**SSS Fine Arts**  
**February 25, 2015**

On Wednesday, February 25, 2015 our regularly scheduled Education Forum was an overview and discussion about the fine arts programs at Smithers Secondary School. We were thankful to have an educator for each arts program discipline on hand. The educators included Ms. Heather Lytle in Theatre, Mr. Mike Doogan-Smith in Music, Mr. Perry Rath in the Visual Arts, and Mr. Wade Wilson in Graphic Arts. They offered an overview of their educational experience and philosophy

Each educator was able to guide the robust and attentive audience in a demonstration of their students work. Whether it is the production of a yearly school drama performance, a school orchestra, an art class creating a visual reminder of their school experience or a piece of timeless photography incorporating a technological layout, each presenter was able to relay a program that is vital towards student achievement.

The conclusion of the evening was masterfully encompassed by a number of students who offered their experience in one or more of the programs and their take on how it has shaped their personal learning landscape. It was uplifting to hear their experiences, as the students come from differing personal backgrounds yet are able to unite in their love for the arts.

The arts are more important than ever to provide creativity in the face of technological uniformity. Moreover, the programs at Smithers Secondary School offer an outlet for student achievement that can be transferable in whatever career path each student takes. These programs embody student creativity and are building truly educated citizens.

Frank Farrell  
Education Forum Chair  
School District #54 (Bulkley Valley)

**SCHOOL DISTRICT 54**  
*(Bulkley Valley)*

**OPERATIONS COMMITTEE MEETING**  
*Regular*

March 3<sup>th</sup>, 2015

5:00PM

School Board Office

Voting Members	Administration
L. Collingwood, Chair P. Michell, Alternate J. Williams  F. Farrell (ex officio)	D. Margerm, Secretary Treasurer M. McDiarmid, Assistant Superintendent  E. Hildebrandt, Director, Facilities and Maintenance
Regrets: L. Kearns	C. van der Mark, Superintendent

*Meeting called to order 5:05 – 6:00 pm*

**REPORT**

**1. Provincial Budget update**

Mr. Margerm provided an update on the recent provincial budget announcements and the impact on the Ministry of Education and school districts. Significant announcements include: (1) Government will fund BCTF and Support Staff increases for the 2014-2015 and 2015-2016 year; (2) Government will require school districts to organize \$29 million in administration reductions (approx. \$110,000 for SD54) for 2015-2016 year and another \$25 million in following year. (3) The Government also acknowledged common unfunded cost pressures across school districts in the amount of \$37.5 million (approx. \$140,000 for SD54) for New Generation Network, BC Hydro increases, MSP, CPP & EI increases and General inflation. (4) Other non-funded costs pressures include possible excluded staff raises, teacher salary increments and student information system (MyEdBC) implementation. Our School District will have to budget for an expected \$300,000 in unfunded costs next year due to the Provincial Budget.

**2. Trustee Stipend adjustment**

The Committee discussed the option of a 1% raise to the trustee stipend (based on the December 2014 Consumer Price Index). The Committee acknowledged that the stipend has not had an increase since 2009 and 2001. They also acknowledged that the BCTF and Support staff had settled on increases recently. The Committee recommends that the Board approve a ***motion to allow a 1% raise to the Trustee stipend effective July 1, 2015 as per Policy 1.170.***

**3. Calendar update**

As per legislation, the district is in process of concluding the annual consultation with stakeholders in regards to the 2015/16 school year calendar. The Board approved calendar is due in to Ministry by March 31<sup>st</sup>, 2015. The committee reviewed input from several

**SCHOOL DISTRICT 54**  
*(Bulkley Valley)*

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several stakeholders' and found support for both version 1 and version 2 of the Draft 2015-2016 Calendar. The Committee recommends the motion that '**Version 2 option of draft 2015-2016 Calendar be adopted as the official 2015-2016 Calendar.**' This is the version where the September non-instructional day occurs on September 8<sup>th</sup>, 2015.

**4. Utilities Costing**

Mr. Margerm outlined recent data involving hydro and natural gas costing analysis since 2007. The data indicates savings of approximately \$77,430 in hydro and natural gas due to Mr. Hildebrandt's diligent work around energy saving projects. The costing analysis also shows and overall decrease in hydro consumption by 24% and natural gas consumption of 22% since 2007.

**Date & Time of Next Meeting: March 24<sup>th</sup>, 2015 @ 5:00pm**

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**SCHOOL DISTRICT 54**  
(Bulkley Valley)

**POLICY COMMITTEE MEETING**

March 3<sup>rd</sup>, 2015      3:00 PM      School Board Office

<b>Voting Members</b>	<b>Administration</b>
F. Farrell, Chair B.J. Beaubien D. Hanson	D. Margerm, Secretary Treasurer M. McDiarmid, Assistant Superintendent
<b>Regrets:</b> L. Kearns (ex officio)	C. van der Mark, Superintendent

**PREVIOUS MEETING OF February 3<sup>rd</sup>, 2015**

Policy	Description	Type	Status
11.140	Student Trustee Transportation- Musical Instruments	New	In-Committee

**NEW BUSINESS**

Policy	Description	Type	Consultation
1.100 1.120 1.185	General Revisions: 1. Representation 2. Board Meetings 3. Pro-D policy for Trustees 4. Weather Conditions (BVTU Request)	Revision	No

Meeting: 3:00-4:02 pm

**REPORT**

- 1. Representation (Policy 1.100)**  
Change the term from 3 to 4 years.
- 2. Board Meetings (Policy 1.120)**  
The Board has already voted a motion through changing the locations for board meetings in Houston from 3 to 1. The policy just needs to be changed.
- 3. Pro-D for Trustees (Policy 1.185)**  
See attached edits to policy.
- 4. Weather Conditions**  
The Committee discussed the request of allowing teachers to not show up to work due to poor weather conditions. The committee concluded that this is a collective agreement issue.

**Date & Time of Next Meeting: March 24<sup>th</sup>, 2015 @ 3:00pm**

Type:            New, Revision, Deletion  
Status:         In-committee, on-going, approved  
Consultation    Yes, Not required, Complete