

SCHOOL DISTRICT 54
(Bulkley Valley)

OPERATIONS COMMITTEE MEETING
September 10, 2013 5:00 PM
School Board Office

Committee Members:

Chair, S. Yaremco, P. Michell, K. Martinsen

Ex officio: L. Kearns

Administration:

D. Margerm Secretary Treasurer, C. van der Mark, Superintendent; M. McDiarmid, Asst
Superintendent, E. Hildebrandt, Supervisor of Operations

Regrets:

Agenda

- | | |
|---|----------------|
| 1. 2012-2013 Audited Financial Statements – Review & Approval | BN/Attachments |
| 2. Assorted Summer Communications | Attachments |
| a. Ministry letter on 1701 Data Collection | |
| b. SSS boys soccer | |
| c. Appreciation for Telkwa Custodian | |
| 3. Summer Facilities Work Update | |

Date & Time of Next Meeting

SCHOOL DISTRICT 54
(Bulkley Valley)

BRIEFING NOTE
For information
September 3, 2013

ISSUE:

Year End Financial Performance

BACKGROUND

It is a legislative requirement to have financial statements prepared by the district, audited annually by a qualified firm. The Auditor General of BC is our auditor and it takes place in 2 phases with the first taking place in April, and the second phase taking place in late July.

The audit is undertaken in accordance with Canadian generally accepted auditing standards. Using a test basis, the audit ensures that the financial statements present fairly, in all material respects, the financial position of the school district.

I am pleased to report that the audit went quite smoothly and the audit opinion is not qualified in any way. This, in large part, is due to the efforts of Ms. T. Perreault, Assistant Secretary Treasurer, and I extend my appreciation for a job well done.

Readers will note that the transition to PSAB standards has created some differences in the format of the Financial Statements and it may take some time to familiarize oneself with the new format.

With respect to the Operating Fund, the year ended with a surplus of \$328,417 and an accumulated surplus of \$1,787,279 (Schedule 1).

Statement 2 provides comparative information for all funds.

	2011 – 2012	2012 - 2013	Change	Variance to Budget
Total Revenue	25,803,880	26,262,288	458,408	868,129
Total Expense	25,221,035	26,052,142	831,107	444,085
Net Revenue	582,845	210,146	372,699	424,044

Table 1

With respect to the Operating Fund, information from Schedule 2 provides summary expenditure information.

	Amended Budget	June 30 Actual	Variance
Instruction	17,652,173	18,276,004	623,831
Administration	1,001,624	982,370	(19,254)
Ops & Maintenance	2,913,895	2,833,283	(80,612)
Transportation	1,165,343	1,153,589	(11,754)
	22,733,035	23,245,246	(512,211)

Table 2

SCHOOL DISTRICT 54
(Bulkley Valley)

Schedule 2 also provides revenue from the Operating Fund. The table below provides summary revenue & expenditure information.

	Amended Budget	June 30 Actual	Variance
Total Revenue	22,700,999	23,619,051	918,052
Total Expenditures	22,733,035	23,245,246	(512,211)
	(32,036)	373,805	405,841

Table 3

Table 2 clearly shows that the year ended with operating expenditures over budget by over \$500,000. In fact, function 4, 5 & 7 ended the year with small surpluses. Function 1 (Instruction) ended the year with expenditures over budget by over \$600,000. While the 'net' position indicates the year ended with an operating surplus, that surplus is a result of Funding Protection revenues of nearly \$1 million.

Government has indicated their intention to phase out this item within the formula funding and future operations will need to consider this issue very carefully.

RECOMMENDATION



July 3, 2013

Steven Richards
1235 Montreal Street
Smithers BC V0J 2N0

To Steven Richards,

Congratulations to District 54 Bulkley Valley from the Ministry of Education.

The enclosed *Certificate of Excellence* is hereby awarded to your district in recognition of achieving 100 % completion of PEN Differences after the February 2013 1701 Data Collection.

Improving data quality speeds up future data collections processes and helps student's transition seamlessly between schools, toward graduation and into Post-Secondary Institutions. The student's PEN follows them from Early Learning through to Post-Secondary education.

Accurate data entry reduces or eliminates duplicate PENs from being created and the PEN differences produced after the February and September data collections.

If you are a PEN district you can run your 1701 extract through PEN Web using your district PEN Web account: <https://www.bced.gov.bc.ca/exams/tsw/pen/district/>

This can be done any time through the year and is recommended specifically before the February and September data collections. It will do a mass comparison between the ministry and school data allowing schools to get a head start on correcting their data before the 1701 files are submitted to the ministry for the data collections.

Enjoy the rest of your summer and I look forward to working with you again in the fall.

Sincerely,

Tanya McLellan
PEN Coordinator

Attach: Certificate

Certificate of Excellence

is hereby granted to:

District 54 – Bulkley Valley

for a successful completion rate of 100% for your district

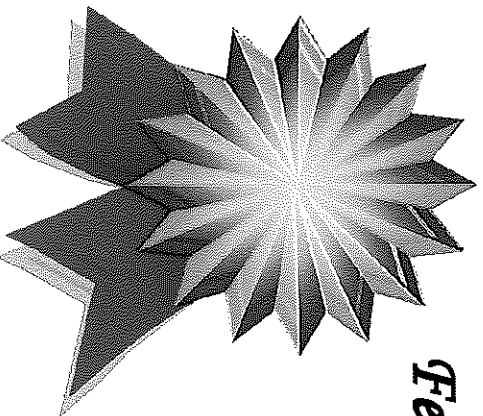
QEN Differences Report

February 2013 - 1701 Data Collection

Granted: July 3, 2013

Kathy Cordner

Kathy Cordner, Manager,
Ministry of Education



JUN 14 2013

Tanis Semeschuk

From: Bill Price <nrcprice@telus.net>
Sent: Tuesday, June 11, 2013 3:12 PM
To: Tanis Semeschuk
Subject: Thanks from SSS Boys Soccer
Attachments: Awards Senior Boys Soccer presentation3.doc

Dear SSS, PAC and the School Board,

Thanks for the financial support you gave to the senior boys to enable them to attend the Provincials.

The senior boys had a thrilling season. High notes included winning the Fort St James tournament in September, winning 4-0 away versus Terrace our main northwest rival and finishing 7th at Provincials mid November. At Provincials we won 3 games, only conceded 2 goals and were one goal away from finishing in the top 4. We were able to share the team experience of going to provincials with nineteen student athletes. Despite every game being extremely competitive, every one of the 19 played significant minutes in every game. We were able to take everyone in large part because your financial support enabled us to keep the players costs low for Provincials.

Attached is a short report on our two boy's soccer teams.

Thanks you.

From Bill Price on behalf of all the soccer coaches

Steve Richards

From: Beverly Forster
Sent: Monday, July 08, 2013 1:35 PM
To: Cathy Whalen
Cc: Steve Richards; Rolanda Lavallee
Subject: Rolanda Lavalie

Hi Cathy,

I just wanted to let you know how pleased we are with Rolanda's work. Actually, it is not just her work, but the positive attitude that she brings to it every day! She engages in a positive way with students at all times. The students love her and schedule themselves to help her. They have created their own 'Janitors Club' – so cute! Rolanda consistently goes above and beyond expectations to make the culture of our school holistic. All staff are critical to making a school successful and her contributions do not go unnoticed.

Sincerely,

Bev

Bev Forster
Principal
Telkwa Elementary School
250-846-5851
250-877-2792 Cell

"If we teach children to feel that they can accomplish any goal or task they decide upon, we will have succeeded as teachers, and we will have given them the greatest gift of all."