

School District 54
(Bulkeley Valley)

OPERATIONS COMMITTEE MEETING

Regular

September 12, 2017

5:00 PM

School Board Office

Voting Members	Administration
F. Farrell, Chair J. Williams, Alternate P. Michell L. Kearns (ex officio)	C. van der Mark, Superintendent D. Margerm, Secretary Treasurer M. McDiarmid, Assistant Superintendent
Regrets:	

Welcome: *Before we begin, I would like to acknowledge that we are gathered here today on the home of the Wit'suwit'en Nation, traditional territory of the Gidmt'en - Bear Wolf Clan."*

REPORT

1. Auditors report on 2016-2017 Draft Financial Statements

Committee was joined by Mr. Steve Kietzmann of Carlyle Shepherd. Mr. Kietzmann made comments on the financial statements. He noted that, in their opinion, Carlyle Shepherd would be issuing an unqualified and positive opinion of the 2016-2017 draft financial statements. Mr. Margerm presented the committee with summary of 2016-2017 Draft Financial Statements. ***The Committee recommends the Board approve the audited Draft 2016-2017 Financial Statements as presented.***

2. Summer Maintenance Update

Mr. Margerm updated the committee on the completion of summer projects around the district. Capital improvements included:

SSS: - Gym floor & bleachers, Foods room upgrade, new dust extraction system for woods room, new bathroom, and roofing.

HSS: - Air handling and heating systems upgrade and metal shop upgrade.

Muheim: - New bathrooms.

Silverthorne: - Flooring and painting.

Telkwa: - Improvements to DDC system.

Learner Support: - Roofing.

BVLC: - Renovations for hairdressing.

3. Walnut Park Update

Mr. Margerm updated the committee on the Walnut Park new school project. The Ministry of Education has asked for a new geotechnical soils report, to be included in the PDR, which tests the prospective location of the new school. The PDR will be revised for any new costing adjustments and resubmitted to the Ministry.

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4. Boil water advisory

Schools have advised that there is currently no need for extra water to be provided by district. Students and staff have been bringing their own water so far. The district/schools can provide bottled water if necessary.

5. Staffing update

Mr. van der Mark provided a brief staffing update to the committee.

Date & Time of Next Meeting: October 3rd, 2017