

SCHOOL DISTRICT 54

(Bulkley Valley)

OPERATIONS COMMITTEE MEETING

Regular

5:00 PM

November 22, 2022

School Board Office

Voting Members	Administration
L. Kearns, Chair F. Krishan J. Williams (ex officio)	M. McDiarmid, Superintendent D. Margerm, Secretary Treasurer M. Monkman, Assistant Superintendent
Regrets P. Michell	

The meeting occurred from 5:03 pm to 5:53 pm.

Welcome: *Before we begin, I would like to acknowledge that we are gathered here today on the home of the Wit'suwit'en Nation, traditional territory of the Gidmt'en - Bear Wolf Clan."*

REPORT

1. Surplus Management

Mr. Margerm reviewed the policy 6.700 - Surplus Management and also provided current financial information on the state of the District surplus accounts. The surplus currently sits at approximately \$1.91 million - \$3.13 million above recommended surplus policy. The Committee discussed the information provided in the briefing note concerning the proposed plans for surplus spending and the expected appropriation amounts necessary. Proposed surplus allocations included discussions regarding capital upgrades (such as learning commons, building envelopes, energy efficiency), trades and technology, furniture, vehicle and outdoor learning environments.

1.1. Motion: *The Board resolves to approve maintaining the accumulated surplus contingency level at a threshold of \$2 million.*

1.2. Motion: *The Board resolves to approve an allocation of up to \$1 million towards the 2022-2023 proposed surplus appropriation as presented.*

1.3. Motion: *The Board resolves to approve an allocation of up to \$1.675 million towards the 2023-2024 proposed surplus appropriation as presented.*

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2. Calendar

Mr. McDiarmid provided an update on the Draft 2023-2024, 2024-2025 District Calendars. It works out that the next two years work easily within the expected 181 - 183 days and with a two-week spring break holiday. Non-instructional days are also continuing to be attached to long weekends.

Motion: The Board resolves to accept the Draft 2023-2024, 2024-2025 District Calendars as recommended and request that they be sent out for public consultation.

Date & Time of Next Meeting: January 10th, 2023 @ 5:00pm.