



**REGULAR MEETING MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT NO.54 (Bulkley Valley)
JUNE 27, 2023
SCHOOL BOARD OFFICE, SMITHERS B.C.**

PRESENT: Trustees: F. Farrell, J. Williams, K. Graham, J. Krauskopf, L. Kearns,
VIA Zoom: F. Krishan
Trustee Regrets: P. Michell
Staff: M. McDiarmid – Superintendent
M. Monkman – Assistant Superintendent / Recording Secretary
D. Margerm – Secretary Treasurer
B. Kingsmill – Recording Secretary

1. CALL TO ORDER

- The meeting was called to order at 7:02pm.

2. TRADITIONAL WELCOME / OPENING REMARKS

- Chairperson Williams acknowledged that we are gathered on the home of the Wit'suwit'en Nation, traditional territories of the Gidm't'en – Bear Wolf Clan.
- In Chairperson Williams's opening remarks, she noted that we are at the end of another school year and couldn't believe how the year has sped by. She sent out her thanks to CUPE members, BVTU members, senior admin and board office support staff. She noted that every person in this district has a specific role in supporting the students to achieve their potential. She also thanked the board for their time and work they have contributed to the governance of our district.
- Trustee Michell sent her regrets

3. ADOPTION OF AGENDA

- Chairperson Williams requested that a new item be added to the Agenda - 9.2 SBO / SSS Paving Project.

MOTION: *It was moved by Trustee Kearns and seconded by Trustee Graham.*

"That the amended agenda be accepted."

CARRIED

4. DELEGATION: Bulkley Valley Teachers' Union – President Matthew Cooke provided an overview of the results of the BCTF Membership Survey.

5. ADOPTION OF MINUTES

- The Chairperson asked if there were any corrections to the regular meeting minutes of the May 30, 2023 or the synopsis of the in-camera meeting minutes of May 30, 2023. There being none, the regular meeting minutes of May 30, 2023 and the synopsis of the in-camera meeting minutes of May 30, 2023 were declared approved as presented.

6. ADMINISTRATION REPORT

- Superintendent McDiarmid presented the district update to the Board. SD54 still has a number of teacher position to fill for the 2023-2024, unfortunately this may alter school programming. Recruitment efforts will continue through the summer. The Annual "Welcome to Kindergarten" took place in our elementary schools over the past couple of weeks. Ms. Denise Augustine – Superintendent of Indigenous Education with the Ministry of Education visited the district recently. Ms. Augustine was impressed with the positive work done to support students in the district.
- Superintendent McDiarmid presented the District -based initiatives to the Board. The Bulkley Valley Professional Learning Community gathered last week to end their year of learning. Teachers that received an innovation grant this year made a presentation to everyone in attendance about their findings. The District recently participated in a meeting with service local agencies around Community Recruitment and Retention. The District will continue to work with this group as recruitment remains the District's highest priority.
- Superintendent McDiarmid presented the School -based initiatives to the Board. HSS graduation ceremonies took place on June 16. SSS celebrated their grad on June 22. The SSS Time Capsule has now been sealed until 2038. During the month of May, students, staff and community members had an opportunity to contribute to the Time Capsule. Schools are winding up their school year with many fun activities for our students.

Field Trip Proposals

- The following field trips have been approved by the Assistant Superintendent:
 - **SSS** – 16 +/- Grade 8-9 students from SSS to travel to Tyhee Lake on June 15, 2023. The purpose of this trip is to take part in the Grade 8-9 year-end celebrations, outdoor education, community building and health and physical fitness. All Board requirements have been met for this trip.
 - **SSS** – 4 +/- Grade 10-12 students from SSS to travel to Terrace, BC on June 1, 2023. The purpose of this trip is to take part in a tour of the Coast Mountain College campus. All Board requirements have been met for this trip.
 - **SIL** – 42 +/- Grade 3 Students from Silverthorne Elementary to travel to Radley Beach in Burns Lake, BC on June 27, 2023. The purpose of this trip is to hold an end of year transition celebration. All Board requirements have been met for this trip.
 - **TES** – 42 +/- Kindergarten – Grade 7 students from Telkwa Elementary to travel up to Tyhee Lake on June 27, 2023. The purpose of this trip is to take part in the year end celebration. All Board requirements have been met for this trip.

The following field trip requires approval by the Board of Education:

- **SSS** – 21 +/- Grade 10-12 students from Smithers Secondary School to travel to Vancouver on Sept 11 -18, 2023 to take part in Bard on the Beach – Shakespeare Festival. The purpose of this trip is to participate in live professional theatre and workshops. All Board requirements have been met for this trip.

MOTION: It was moved by Trustee Kearns and seconded by Trustee Krauskopf.

“That the Board approve the proposed trip to Vancouver during the period of September 11-18, 2023, 2023 as presented.”

CARRIED

7.a) OPERATIONS COMMITTEE REPORT

- Operations Committee Chairperson Kearns presented the Operations Committee's Report from the June 13, 2023 committee meeting. One item was moved to the New Business portion of the meeting.
 - **2024-2025 Capital Plan Review** – Mr. Margerm provided a review of the capital plan submission to the board. The operations committee recommended to approve the Draft 2024-2025 District Major and Minor Capital plan as outlined.
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MOTION: It was moved by Trustee Kearns and seconded by Trustee Graham.

“That the Board approve the Draft 2024-2025 District Major Capital Plan as presented.”

CARRIED

MOTION: It was moved by Trustee Kearns and seconded by Trustee Krauskopf.

“That the Board approve the Draft 2024-2025 District Minor Capital Plan as presented.”

CARRIED

- Next meeting date Tuesday, September 12, 2023 @ 5:00pm.

7.b) POLICY COMMITTEE REPORT

- Policy Committee Chairperson Farrell presented the Policy Committee's Report from the June 13th, 2023 committee meeting.
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- **Policy 9.960 Course Fees for Non-enrolling Students** – The committee recommended that the draft Policy 9.960 Course Fees for Non-enrolling Students be sent out for stakeholder consultation.

MOTION: It was moved by Trustee Farrell and seconded by Trustee Krauskopf.

“That the Board approve the draft Policy 9.960 Course Fees for Non-enrolling Students be sent out for stakeholder consultation as outlined. “

CARRIED

- Next meeting date Tuesday, September 12, 2023 @ 4:00pm.

7.c) TRUSTEE REPORTS

- Trustee Krishan submitted a report to the Board on his attendance to the SSS Pride event. Trustee Williams read out a portion of Trustee's Krishan report on his behalf.

8. UNFINISHED BUSINESS

- There was no unfinished business this month.

9. NEW BUSINESS

- 9.1) **Strategic Plan Review** - Superintendent McDiarmid provided a year end Strategic Plan update.
- 9.2) **Capital SSS / SBO Parking Lot Paving Project** – Secretary Treasurer Margerm provided a report to the Board regarding the proposed SSS/SBO Parking Lot Paving Project.

MOTION: *It was moved by Trustee Kearns and seconded by Trustee Graham.*

“The Board resolves to approve the SSS-SBO parking lot paving project as presented at a projected cost of \$563,792.25”

CARRIED

10. OTHER BUSINESS

- 10.1) The June expenditure summary was provided to the Trustees in their board packages.

11. READING FILE

- There was no reading file this month.

12. CLOSING REMARKS

- The next regular Board Meeting will be held on Tuesday, September 26, 2023, commencing at 7:00 p.m. at the School Board Office in Smithers, BC.

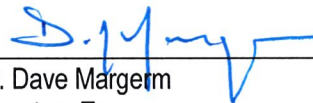
13. ADJOURNED

- The Board meeting was adjourned at 8:13pm.

Approved by:



Ms. Jennifer Williams, Chairperson
of the Board of Education



Mr. Dave Margerm
Secretary Treasurer