



**REGULAR MEETING MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT NO.54 (*Bulkley Valley*)
FEBRUARY 27, 2024
SCHOOL BOARD OFFICE, SMITHERS B.C.**

PRESENT: Trustees: F. Farrell, F. Krishan, K. Graham, L. Kearns

Regrets: J. Williams, J. Krauskopf, P. Michell

Staff: M. McDiarmid – Superintendent
 F. Fox – Assistant Superintendent
 B. Kingsmill – Recording Secretary

Staff Regrets: D. Margerm – Secretary Treasurer

1. CALL TO ORDER

- The meeting was called to order at 7:03pm.

2. TRADITIONAL WELCOME / OPENING REMARKS

- Vice Chairperson Kearns acknowledged that we are gathered on the home of the Wit'suwit'en Nation, traditional territory of the Gidmt'en – Bear Wolf Clan.
- Vice Chairperson Kearns welcomed everyone present. Trustees Williams, Krauskopf and Michell send their regrets.

3. ADOPTION OF AGENDA

Vice Chairperson Kearns asked that agenda item 5 – Learning Portion, be moved to the March Board meeting agenda.

MOTION: *It was moved by Trustee Farrell and seconded by Trustee Graham.*

"That the amended agenda be accepted as presented."

CARRIED

4. ADOPTION OF MINUTES

- The Chairperson asked if there were any corrections to the regular meeting minutes of the January 23, 2024 or the synopsis of the in-camera meeting minutes of January 23, 2024. There being none, the regular meeting minutes of January 23, 2024 and the synopsis of the in-camera meeting minutes of January 23, 2024 were declared approved as presented.

5.) LEARNING PORTION: Moved to the March 2024 Board Meeting.

6. ADMINISTRATION REPORT

- Superintendent McDiarmid presented the district update report to the Board. District Authority Scholarships have been released. This year the District has 16 \$1,250 vouchers to award. The District Assessment Group will be meeting again on March 8th where they will be reviewing feedback of the new reporting documents. A number of staff members attended the Applied Suicide Intervention Skills training hosted by Houston Links to Learning on February 15-16. The District Psychologist has been providing monthly learning on Pathological Demand Avoidance to Education Assistants.
- Superintendent McDiarmid presented the district-based initiatives to the Board. Pink Shirt Day will take place on Wednesday February 28th and schools across the District will be earning their pink shirts and holding a variety of activities to ERASE bullying. There is a lot of exciting activities taking place in the Early Learning department and in the District Trades and Technology departments. Each school has a lot of winter activities taking place. The SSS Drama class won the "Best Play" at the Northwest Zone Drama Festival. They now will take their play to the National Theatre School Provincial Drama Festival in May.

Field Trip Proposals

- The following field trips have been approved by the Assistant Superintendent:
 - **SSS – 61 +/-** Grade 8-12 Ski and Snowboard students from Smithers Secondary to travel to Quesnel, BC between February 5-7, 2024. The purpose of this trip is to participate in the High School Ski and Snowboard Zones at Troll Mountain. All Board requirements have been met for this trip.
 - **SSS – 6 +/-** Grade 9-10 Robotics Students from Smithers Secondary to travel to North Vancouver, BC between February 15-19, 2024. The purpose of this trip is to participate in the VEX Robotics Competition. All Board requirements have been met for this trip.
 - **HSS – 46 +/-** Grade 8-12 students from Houston Secondary School to travel up to Hudson Bay Mountain on March 12, 2024. The purpose of this trip is to support the active living curriculum and for a fun day of winter outdoor activities. All Board requirements have been met for this trip.
 - **SSS – 27 +/-** Grade 9-10 students from Smithers Secondary School to travel up to Hudson Bay Mountain on February 21, 2024. The purpose of this trip is to support the active living curriculum and for a fun day of winter outdoor activities. All Board requirements have been met for this trip.
 - **TSE – 40 +/-** Grade 4-5 students from Twain Sullivan Elementary School to travel up to Hudson Bay Mountain on March 5 and March 12, 2024. The purpose of these trips is to support the active living curriculum and for a fun day of winter outdoor activities. All Board requirements have been met for these trips.
 - **SSS – 49 +/-** Grade 9-12 students from Smithers Secondary School to travel up to Hudson Bay Mountain on March 1, 2024. The purpose of this trip is to support the active living curriculum and for a fun day of winter outdoor activities. All Board requirements have been met for this trip.
 - **SSS – 22 +/-** Grade 9-12 students from Smithers Secondary School to travel up to Hudson Bay Mountain on February 28, 2024. The purpose of this trip is to support the active living curriculum and for a fun day of winter outdoor activities. All Board requirements have been met for this trip.
 - **SSS – 22 +/-** Grade 9-12 students from Smithers Secondary School to travel up to Hudson Bay Mountain on April 12, 2024. The purpose of this trip is to support the active living curriculum and for a fun day of winter outdoor activities. All Board requirements have been met for this trip.

- **SSS – 24 +/-** Grade 8-12 Ski and Snowboard students from Smithers Secondary to travel to Kamloops, BC between February 24-29, 2024. The purpose of this trip is to participate in the High School Ski and Snowboard Provincials at Sun Peaks Resort. All Board requirements have been met for this trip.
- **SSS – 1 +/-** Grade 12 Trades student from Smithers Secondary to travel to Terrace, BC between February 22-23, 2024. The purpose of this trip is to participate in the Skills Canada Regional Competition. All Board requirements have been met for this trip.

7.a) OPERATIONS COMMITTEE REPORT

- Operations Committee Chairperson Kearns presented the Operations Committee's Report from the February 20, 2024 committee meeting. One item was moved to the Unfinished Business portion of the meeting.
- Next meeting date Tuesday, April 9, 2024 @ 5:00pm.

7.b) POLICY COMMITTEE REPORT

- Policy Committee Vice Chairperson Farrell presented the Policy Committee's report from the February 20, 2024 committee meeting.
- Next meeting date Tuesday, April 9, 2024 @ 4:00pm.

7.c) TRUSTEE REPORTS

- Trustee Farrell and Trustee Williams submitted Trustee reports this month.

8. UNFINISHED BUSINESS

- **8.1) 2023 / 2024 Amended Annual Budget** - The Operations Committee recommended that subject to the draft 2023-2024 Amended Budget presentation, the Committee recommends the board approve the Draft 2023-2024 Amended Budget as presented.
- Superintendent McDiarmid presented the amended budget to the Trustees presentation regarding actual funding vs planned spending for the year. The Trustees has a fulsome discussion.

MOTION: *It was moved by Trustee Kearns and seconded by Trustee Farrell.*

"That the Board approve the third reading of the 2023 – 2024 Draft Amended Budget Bylaw."

CARRIED

9. NEW BUSINESS

- There was no new business this month.

10. OTHER BUSINESS

- February expenditure summary was provided to the Trustees in their February board packages.

11. READING FILE

- There were no reading file items this month.

12. CLOSING REMARKS

- The next regular Board Meeting will be held on Tuesday, March 12, 2024, commencing at 7:00 p.m. at The School Board Office in Smithers, BC.

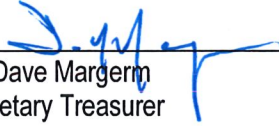
13. ADJOURNED

- The Board meeting was adjourned at 7:57pm.

Approved by:



Ms. Jennifer Williams, Chairperson
of the Board of Education



Mr. Dave Margern
Secretary Treasurer