

# SCHOOL DISTRICT 54

(Bulkley Valley)

## OPERATIONS COMMITTEE MEETING

**Regular**

**5:00 PM**

April 9<sup>th</sup>, 2024

School Board Office

Voting Members	Administration
L. Kearns, Chair F. Krishan, Alternate  J. Williams (ex officio)	M. McDiarmid, Superintendent D. Margerm, Secretary Treasurer J. Fox, Assistant Superintendent
<b>Regrets</b> P. Michell	

The meeting was conducted from 5:00 – 5:45 pm

**Acknowledgement:** *Before we begin, I would like to acknowledge that we are gathered here today on the home of the Wit'suwit'en Nation, traditional territory of the Gidmt'en - Bear Wolf Clan."*

### REPORT

#### 1. Draft 2024-2025 Budget

Mr. Margerm provided the initial draft of 2024-2025 Annual Budget and Bylaw to the committee. Budget priorities and general highlights were presented to the committee. The Draft 2024-2025 Annual Budget and public stakeholder consultation opportunities will be provided in May. Information on changes to revenues were provided. An overview of proposed surplus appropriation was also discussed. At this point, there is a planned \$633,000 appropriation from unrestricted surplus to support operations.

**Motion:** *Committee recommends proceeding with the first two readings of the 2024-2025 Budget Bylaw submitted at the April Committee meeting.*

#### 2. 2024-2025 Capital Plans Response

The District needs approval for the 2024-2025 Capital Bylaw that registers Ministry capital funding of \$2,048,800 for the following:

Facility Name	Program Project Description	Amount Funded
SSS	SEP – Washroom Upgrade	\$750,000
SSS	SEP- Roofing Upgrades	\$550,000
Twain Sullivan	CNCP – Exterior Building Envelope	\$450,000
Telkwa	PEP – Accessible Playground	\$195,000
MES/TSE	FIP – Kitchen Equipment	\$103,800

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*Motion: Given unanimous consent of all trustees, the Committee recommends proceeding all three readings for the 2024-2025 Capital Bylaw No. 2024/25-CP-SD54-01 that registers Ministry capital funding of \$2,048,800.*

**3. SSS Bathroom Capital Update**

A general contractor, Aqua North, has been awarded the Smithers Secondary Washroom upgrade that will happen this summer. Aqua North will also provide the mechanical and plumbing trades as well. The cost for the project is expected to be approximately \$1 million.

**4. SSS Field Update**

Mr. Margerm updated the Committee that the Town of Smithers was contacted to inquire if their organization will work on the SSS field. At this point the Town responded that they do not have the personnel resources to work on our field. As an alternative, the District will try to engage Koralta Construction to look over the SSS field while they are here this spring to deal with the Walnut Park field. Field maintenance is a challenge for most school districts given a lack qualified people to maintain field structures.

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**Date & Time of Next Meeting: May 14<sup>th</sup>, 2024 at 5:00 pm**