

# SCHOOL DISTRICT 54

(Bulkley Valley)

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## OPERATIONS COMMITTEE MEETING

October 8<sup>th</sup>, 2024

*Regular*  
**5:00 PM**

School Board Office

Voting Members	Administration
L. Kearns, Chair P. Mitchell, Alternate  J. Williams (ex officio)	M. McDiarmid, Superintendent D. Margerm, Secretary Treasurer J. Fox, Assistant Superintendent
<b>Regrets</b> F. Krishan	

This meeting was conducted from 5:02 – 5:50 pm.

**Acknowledgement:** *“Before we begin, I would like to acknowledge that we are gathered here today on the home of the Wit’suwit’en Nation, traditional territory of the Gidmt’en - Bear Wolf Clan.”*

### REPORT

#### 1. Surplus Management

Mr. Margerm outlined the Surplus Management policy and briefing note. The committee discussed the policy contingency thresholds and plans for the use of surplus in conjunction with minor capital applications, appropriating surplus for future projects and restricted capital applications. The Committee provided guidance on surplus management and asked Mr. Margerm to come to board meeting with the discussed expenditure proposals and resulting outline of surplus framework for approval.

#### 2. September Enrollment vs Projected Update

Mr. Margerm updated the committee on the September 30<sup>th</sup> funding snapshot for current district enrollment. The actual snapshot enrollment, as compared to projected enrollment, shows a reduction from 1925 to 1923 FTE. The enrollment snapshot will determine annual Ministry funding for the district which will be reconciled in December.

#### 3. Strategic Plan Release

Mr. McDiarmid advised the Committee that the School District’s new Strategic Plan would be publicly released after the consultation and final revisions.

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#### **4. Board Work Plan**

Mr. Margerm provided a draft copy of the annual Board Plan for 2024-2025 for discussion. The Board plan should be presented to the Board for their information.

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**Date & Time of Next Meeting: November 12<sup>th</sup>, 2024 at 5 pm**