



**School District #54 (Bulkley Valley)  
JOB DESCRIPTION**

**MAINTENANCE – PLUMBER GAS FITTER**

**Summary:**

Reporting to the Director of Facilities and Maintenance (or designate) this position performs maintenance, repair, alteration and installation tasks including renovations and modifications on plumbing and gas components and systems within District facilities and grounds. Work includes water, irrigation, sewage systems and school lab gas equipment. Performs minor elements of other trades. Required to work with a high degree of independence on assigned projects. Works cooperatively with other employees, students and the public. Plans and coordinates projects and makes decisions independently.

**Typical Duties and Responsibilities**


- Inspects, installs, repairs and maintains plumbing and gas systems utilizing a variety of hand and power tools and materials.
- Plans projects and material requirements and develops layouts of new installations and alterations from drawings, sketches and/or specifications.
- Performs work in accordance with applicable statutes, regulations and codes.
- Reports on parts and supplies inventory levels. Orders supplies and equipment.
- Reports on work in progress and completed projects, including time and materials used.
- Coordinates, advises or assists other employees.
- Maintains tools, equipment and a clean, safe work environment. Reports unsafe conditions.
- Loads and unloads vehicles. Transports materials and equipment. Cleans, checks and confirms operational safety of vehicle.

**Typical Qualifications and Skills**

- Grade 12.
- Interprovincial Trade Certification as a plumber-gas fitter, including a “B” gas ticket (includes in-class training and apprenticeship training).
- Four years of related work experience at the journeyman level.
- B.C. Class 5 driver’s licence.

**N.B.** This description contains the elements necessary for the identification and evaluation of the job. It is not an exhaustive list of the duties to be performed. Duties not listed should not affect the evaluation.

Agreed to:

  
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CUPE Job Description Committee

  
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CUPE Job Description Committee

  
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Secretary Treasurer

  
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Dated

AMENDED FEBRUARY 2025