

SCHOOL DISTRICT 54
(Bulkley Valley)

ORDINARILY RESIDENT POLICY

6.600

POLICY

In accordance with the School Act, School Regulations and Ministry of Education policy document, "K-12 Funding & Eligibility of Students for Operating Grant Funding", the Board of Education defines a student as ordinarily resident if the student is resident in the province of British Columbia and the guardian of the student is ordinarily resident in British Columbia.

REGULATIONS

1. Schools must receive and maintain copies of documents that provide evidence of student age, residency and citizenship/immigration status for the purposes of provincial education funding.
2. Such evidence shall include a copy of the student's birth certificate.
3. Evidence of residency in the Province of British Columbia, and citizenship/immigration shall include documentation outlined below.
4. For the purposes of this Policy, the term "guardian" and "parent" have the meaning given in the British Columbia Family Law Act, Infants Act and the amendments thereto.

Ordinarily Resident Status

1. The school must maintain evidence that the student and his/her guardian have established a sufficient continuity of residence in the Province of British Columbia (despite temporary absences) for a regular, habitual, and "settled" mode of life in the community.
2. Such evidence shall include at least 2 of the following:
 - a. BC driver's licence, automobile registration;
 - b. Legal documents indicating BC residency;
 - c. Evidence of ownership or lease/rental of a dwelling;
 - d. Evidence of employment within the community.
3. Students may be temporarily absent from British Columbia, yet still retain status as ordinarily resident if:
 - a. the parent or guardian remains resident in British Columbia while the student is temporarily absent. This temporary absence is marked by clear documentation that the student will be returning to the parental home at the end of this temporary absence;
 - b. some exchange students, athletes competing at elite levels, and students involved in extended travel or self-funded studies overseas could be considered ordinarily resident in British Columbia;
 - c. the student is temporarily absent from the province with the parent or guardian, and there is clear documentary evidence that the family will be returning to British Columbia.

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Citizenship/Immigration Status

Status of Guardian (student and guardian in Canada)	Details	Documentation required in addition to student birth certificate
Canadian Citizen		
Permanent Resident		Parent/Guardian Permanent Resident documentation
Applied as Permanent Resident		Government of Canada documentation indicating no objection
Convention Refugee		Government of Canada documentation
Refugee Claimant		Government of Canada documentation
Teacher exchange participant	Must be 1 for 1 reciprocal exchange	Details of exchange
Diplomat		Passport with appropriate documentation
Work Permit	Authorized to work for a period of one year or more, and is or will be employed for at least 20 hours per week	Work permit including documentation confirming the length of the work period and the amount of time worked
Study Permit	Authorized to study for a period of one year or more and is enrolled in a degree or diploma programme at a post-secondary institution	Study permit including documentation confirming length of the study period and the Postsecondary institution and programme
Status of Student (Guardian not in Canada)	Details	Documentation required in addition to student birth certificate or passport. Government of Canada VISA
Student exchange	Must be 1 for 1 reciprocal exchange	Details of exchange, including outgoing student information
Refugee Claimant		Government of Canada

d. Students enrolled in continuing education have their ordinarily resident status confirmed, by copy or visually confirmed, by producing two of the following documents:

- BC Driver's Licence
- CareCard
- Status Card
- Permanent Residency Card
- Birth Certificate
- BC ID
- Federal/Provincial Corrections Card
- BC Services Card

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- Passport
- MoE Transcript from previous year
- Photocopied ID verified and stamped from Income Assistance (Ministry of Social Development)

Adopted: February 20, 2018