



School District No. 54 (BULKLEY VALLEY)

**AGENDA
REGULAR BOARD MEETING
JUNE 23, 2026
SCHOOL BOARD OFFICE, SMITHERS, B.C.
5:30PM**

- 1) Call to Order
- 2) Traditional Welcome / Opening Remarks
- 3) Adoption of Agenda
- 4) Minutes: Regular Meeting Minutes – May 26, 2026
Synopsis In-Camera Meeting – May 26, 2026
- 5) Administration Report M. McDiarmid Report Attached
- 6) Committee Reports:
 - a) Operations Committee F. Krishan Report Attached
 - b) Policy Committee F. Farrell Report Attached
 - c) Trustee Report F. Farrell Report Attached
- 7) Unfinished Business
- 8) New Business
 - 8.1) District Strategic Plan Review Update
 - 8.2) 2027 – 2028 Major Capital Plan Resolution
- 9) Other Business
 - 9.1) Expenditure Summary
- 10) Reading File

Ltr. Frm. Perry Rath re: Invation to SSS Pride Event
Ltr. Frm. Perry Rath re: Invation to Honouring Our Elders Ceremony
Ltr. To. Sharon Hartwell MLA re: SD54 Advocacy Letter
Ltr. Frm. Smithers Community Recreation Assoc. re: Collaboration Opportunity
- 11) Closing Remarks –Next regular Board Meeting will be held on September 22, 2026 at the School Board Office in Smithers, B.C., commencing at 5:30 p.m.
- 12) Adjournment
- 13) Public Remarks**

NOTES:

****Public Remarks:** Just a reminder to everyone that this portion of the meeting is intended to provide an opportunity for members of the public to make comments to the Board. Public remarks must be relevant to items on the approved board agenda. The Board will listen respectfully to comments but not respond to questions during this time.

Delegations: This item is intended to provide an opportunity to members of the public to make a presentation to the Board. Individuals wishing to be included on the agenda must submit a written request to the Secretary Treasurer at least one week prior to the meeting stating the subject of their presentation and including any background information to be considered by the Board. (Board Policy # 1.190)

https://www.sd54.bc.ca/apps/pages/index.jsp?uREC_ID=1098428&type=d&pREC_ID=1358978



**REGULAR MEETING MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT NO.54 (Bulkley Valley)
MAY 26, 2026
HOUSTON SECONDARY SCHOOL - HOUSTON, BC**

PRESENT: **Trustees:** J. Williams, L. Kearns, P. Michell, F. Farrell, F. Krishan, K. Graham, J. Krauskopf

Staff: M. McDiarmid – Superintendent
 J. Fox – Assistant Superintendent
 D. Margem – Secretary Treasurer
 L. Smaha-Muir – Incoming Secretary Treasurer
 B. Kingsmill – Recording Secretary

1. CALL TO ORDER

- The meeting was called to order at 5:38pm.

2. TRADITIONAL WELCOME / OPENING REMARKS

Chairperson Williams acknowledged that we are gathered here today on the unceded traditional territory of the Laksilyu – Small Frog Clan, home of the Witsuwit'en Nation.

Chairperson Williams commented that she always looks forward to the annual Houston Board meetings.

3. ADOPTION OF AGENDA

MOTION: *It was moved by Trustee Graham and seconded by Trustee Kearns.*

"That the agenda be accepted as presented."

CARRIED

4. ADOPTION OF MINUTES

- The Chairperson asked if there were any corrections to the regular meeting minutes of April 28, 2026 or the synopsis of the in-camera meeting minutes of April 28, 2026. There being none, the regular meeting minutes of April 28, 2026 and the synopsis of the in-camera meeting minutes of April 28 2026 were declared approved as presented.
- BCSTA Long Service Awards were presented to: Trustee Priscilla Michell – Lifetime service Award 25 years; Trustee Jennifer Williams 12 years. Trustee Farrell and Trustee Kearns received their long service awards at the BCSTA AGM in April.

5. LEARNING PORTION: Twain Sullivan Elementary Music Program – Mr. Loyd Curley, Ms. Raquel Timms presented a report and video to the Board about the Twain Sullivan Music program. One of the highlights is that the Twain choir (Grades 4-7) attended the Burns Lake Music Festival. The students exceeded expectations and won a gold ribbon and their presentation has been submitted to the provincial competition .

6. ADMINISTRATION REPORT

- Superintendent McDiarmid presented the district-based initiatives to the Board. Students are preparing for the District Track and Field event taking place on June 12th. The Indigenous Education Department in partnership with the BVTU, hosted Dr. Gillian Judson and Leona Prince on May 14 & 15. A team of teachers and administrators attended the provincial NOII symposium. District Scholarship presentations took place the week of May 11. SD54 has started the staffing process for the 2026-2027 school year. MME held their annual Career Day on May 21 and a number of classrooms are being supported with the use of hand tools and the mobile 3D printer lab through the Trades Department. District staff (Scott Richmond) and two (2) SSS Students participated on a keynote panel at the Minerals North Conference. The topic was centred on career-oriented learning outside the classroom. They were very well received by the delegates. Grade 8/9 ADST students at SSS will be designing and delivering mentorship workshops to elementary classes from MME, WPS and Telkwa. The District Principal of Learner Support met with the Northern Accessibility Working Group to discuss priorities for the next three (3) years. The Accessibility Plan will be reviewed by the Accessibility Committee before begin finalized
- Superintendent McDiarmid presented the school-based initiatives to the Board. Graduation season is upon us. Telkwa Elementary hosted Indigenous author Maya McKibbin recently. MME hosted their annual career day – a highlight for Mr. McDiarmid was a mountain biker jumping over a group of grade 3 students. It is always a great event for the students supported by the business community. Silverthorne hosted their third annual reading contest. Schools are busy preparing for the District Track and Field say; lots of planned field trips; lots of spring sports activities taking place. SSS held student interviews with a sample of Grade 8-12 students. The interviews consisted of questions around the student's school experiences; what can the school do better? ; and student voices. HSS has their last elective wheel happening which consists of golf, yoga, small engine repair.. Welcome to K days have been taking place in our District Elementary Schools. Learning has moved outdoors now that the weather is getting better. The District received a letter from the Terry Fox Foundation recognizing SD54 students, staff and parents for contributing \$ 3,431.55 in 2025 with a accumulated total of \$ 114,724.20 raised to date by SD54 students!

Field Trip Proposals

- The following field trips have been approved by the Assistant Superintendent:
 - **HSS – 70+/-** Grade 8-9 students from Houston Secondary to travel to Silverthorne Recreation Site on May 29, 2026. The purpose of this trip is to participate in a Tradional Ecological Knowledge Day. All Board requirements have been met for this trip.
 - **HSS – 25+/-** Grade 10-12 students from Houston Secondary to travel to Mount Harry Davis on two separate occasions (June 8 and June 22, 2026). The purpose of these trips is to support the Outdoor Education and Physical Health Education curriculums. All Board requirements have been met for these trips.
 - **HSS – 25+/-** Grade 10-12 students from Houston Secondary to travel to varies local lakes in the Houston, B.C. area (Klinger, Irrigation, Helen lakes) on three separate occasions (May 20, May 27 and June 10, 2026) . The purpose of these trips is to support the Outdoor Education and Physical Health Education curriculums. All Board requirements have been met for these trips.
 - **SSS – 30 +/-** SSS Track and Field athletes from Smithers Secondary to travel to Prince Rupert, BC to attend and participate in the 2026 Track and Field Zone Championships during the period of May 22-23, 2026. All Board requirements have been met for this trip.
 - **MME – 35+/-** Grade 7 Students from Muheim Elementary School to travel to Rock Nest Ranch on June 3-5, 2026, The purpose of this trip is to take part in the Grade 7 year- end celebrations, community building, health and health and physical fitness. All Board requirements have been met for this trip.

- **SSS – 30 +/- SSS** Ultimate Athletes from Smithers Secondary to travel to Surrey, B.C. to participate in the Ultimate Provincial Championships at the Newton Athletic Park during the period of May 24-27, 2026. All Board requirements have been met for this trip.
- **WPS – 120 +/-** Grade k-3 students from Walnut Park Elementary School to travel to Rough Acres on June 22, 2026. The purpose of this trip is to take part in the primary year-end celebrations. All Board requirements have been met for this trip.
- **WPS – 43 +/-** Grade 7 students from Walnut Park Elementary School to travel to Rock Nest Ranch on June 8-9, 2026. The purpose of this trip is to support the Physical and Health Education curriculum, foster social responsibility, teamwork and provide students with an opportunity to participate in year-end celebrations. All Board requirements have been met for this trip.
- **WPS – 23 +/-** Grade 6/7 students from Walnut Park Elementary School to travel to the Joe L'Orsa Cabin on June 16-17, 2026. The purpose of this trip is to support the Physical and Health Education curriculum, foster social responsibility, teamwork and provide students with an opportunity to participate in year-end celebrations. All Board requirements have been met for this trip.

7.a) OPERATIONS COMMITTEE REPORT

- Operations Committee Chairperson Kearns presented the Operations Committee's Report from May 12, 2026 committee meeting. One item was moved to the Old Business portion of the meeting.
- **2026 General Elections** - The committee recommended that Incoming Secretary Treasurer Lauren Smaha-Muir and Bobbie Kingsmill, Human Resources Administrator be appointed Chief Elections Officer and Deputy Chief Election's officer respectively.

MOTION: It was moved by Trustee Kearns and seconded by Trustee Krauskopf.

"The approves that pursuant to Section 41(1) and (2) of the Local Government Act, Lauren Smaha- Muir, Incoming Secretary Treasurer, be appointed Chief Election Officer for conducting the 2026 general local elections with power to appoint other election officials as required for the administration and conduct of the 2026 general local elections; and that Bobbie Kingsmill, Human Resources Administrator, be appointed Deputy Chief Election Officer for the 2026 general local election."

CARRIED

- The Board discussed the proposed Draft Board Meeting Calendar and approved that the Trustee Information Night be held on September 1st .
- Next meeting date Tuesday, June 9, 2026 @ 3:30pm.

7.b) POLICY COMMITTEE REPORT

- Policy Committee Chairperson Farrell presented the Policy Committee's Report from the May 12, 2026 committee meeting.
- **Bylaw #1 Trustee Elections** – The committee recommended approving the amended draft Bylaw #1 Trustee Elections as presented.

Chairperson Williams asked for unanimous consent to do all three readings tonight for the Bylaw #1 Trustee Elections. Unanimous consent was given.

MOTION: It was moved by Trustee Farrell and seconded by Trustee Graham.

"That the Board approve the amended Bylaw #1 Trustee Elections as outlined."

CARRIED

- Next meeting date Tuesday, June 9, 2026 @ 5:00pm.

7.c) TRUSTEE REPORTS

- There were no Trustee Reports submitted this month.

8. UNFINISHED BUSINESS

- **8.1) 2026 – 2027 Draft Annual Budget** - Secretary Treasurer Margerm – provided an overview of the draft 2026 – 2027 Annual Budget. The strategic plan has been instrumental in developing the 2026-2027 Annual Budget. The budget is balanced.
- The committee recommended proceeding with the third reading of the Draft 2026-2027 Budget Bylaw .

MOTION: It was moved by Trustee Kearns and seconded by Trustee Graham.

"That the Board proceed with the third reading of the 2026 - 2027 Annual Budget Bylaw."

CARRIED

9. NEW BUSINESS

- **9.1) Proposed Letter to Sharon Hartwell – MLA** – Trustee Krishan spoke on the Human Rights Code Repeal Act. MLA Tara Armstrong moved a motion in the B.C. Legislature to introduce a bill called the Human Rights Code Repeal Act. The motion was defeated 50 to 37 . Sharon Hartwell – MLA Bulkley Stikine voted in favour of introducing it . Trustee Krishan explained to the Board that this bill would have repealed the B.C. Human Rights Code, eliminated The Human Rights Tribunal, removed the Human Rights Commissioner, and cancelled outstanding tribunal orders.

Trustee Krishan introduced a motion requesting that the Board send a letter to MLA Hartwell seeking a clear explanation of her support for the introduction of the bill.

The board had a fulsome discussion on this very important issue as it goes against everything the Board of Education including stands for.

MOTION: It was moved by Trustee Krishan and seconded by Trustee Kearns.

"That the Board approve sending a letter to MLA Sharon Hartwell requesting a clear explanation of her support for the introduction of the bill."

CARRIED

Chairperson Williams will send a draft letter to the Trustees for approval prior to it being sent.

10. OTHER BUSINESS

- April expenditure summary was provided to the Trustees in their May board packages.

11. READING FILE

MOTION: *It was moved by Trustee Graham and seconded by Trustee Krauskopf.*

"That the information contained in the Trustee Reading File be received and filed."

CARRIED

12. CLOSING REMARKS

- The next regular Board Meeting will be held on Tuesday, June 23, 2026, commencing at 5:30 p.m. at the School Board Office, in Smithers, BC.

13. ADJOURNED

- The Board meeting was adjourned at 7:15pm.

Approved by:

Ms. Jennifer Williams, Chairperson
of the Board of Education

Mr. Dave Margerm
Secretary Treasurer



**SYNOPSIS OF THE
IN - CAMERA MEETING MINUTES
BOARD OF EDUCATION
SCHOOL DISTRICT NO.54 (*Bulkley Valley*)
MAY 26, 2026
HOUSTON SECONDARY SCHOOL – HOUSTON B.C.**

The regular meeting was called to order at 5:06pm and the Board resolved to go in-camera.

- The Chairperson asked if there were any corrections to the in-camera meeting minutes of April 28, 2026. There being none, the in-camera meeting minutes of April 28, 2026, were declared approved as presented by the Chairperson.
- Senior Administration reported on routine staffing items, school suspensions.

The Board returned to regular session at 5:12pm.

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REPORT FROM ADMINISTRATION

to the
Board of Education
June 23, 2026

District Update

- **Teacher Staffing Update** - SD54 has nearly completed the upcoming year's staffing. We may enter the summer with some positions to fill but it should be very few.

Innovation / Initiatives

District Based Initiatives

- **Retirees** - The District sent gifts and notes of appreciation to individuals retiring this year along with a stipend for a dinner. Unfortunately, smaller numbers meant the district could not host an evening event this year. This year we had three (3) CUPE employees, two (2) teachers and one (1) excluded staff retiring. The District thanks them for their service to students and wishes them well into their retirement.
- **National Indigenous Peoples Day** - Like most schools and districts across the province, SD54 schools experienced a variety of ways to show respect and honour Indigenous communities on June 21. Although the day fell on a Sunday, schools participated in community events and held activities at their schools throughout the week.
- **Witset Graduation Ceremony** – On the evening of June 11th, Ms. Fox – Assistant Superintendent attended the KWES Graduation in Witset. All Witsuwit'en graduates from Grade 7 to 12, and in post-secondary programs, were honored and celebrated in a feast style ceremony. Our SD54 students were included in the ceremony. It was a well-attended and successful community event.
- **Early Learning:**
 - All welcome to Kindergarten events are complete and went well. Almost 100% attendance.
 - Ready Set Learn Community Toddler Fair is on Thursday June 18th. This is our first collaborative co-planned event with CDC & CCRR. There will be representatives from various community service partners in attendance.
- **Career Education:**
 - We have 14 students taking trades programs next year, and many of those will be living in Terrace to attend their program.
 - We also have 13 students taking a university-credit course next year, with focus areas including financial accounting, economics, business, management, and psychology.
 - Careers Day at Muheim was a success, with three full sessions of eager students who learned about the trades and working with basic tools.
 - Mrs. Helen Erickson's multidisciplinary class at SSS took on a carpentry/ADST project and demonstrated quality craftsmanship.

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- Later in June a class at Twain Sullivan will be learning 3D design and 3D printing using the district ADST resource kits.
 - Numerous elementary classes have been accessing district resources to support ADST learning in their classrooms.
 - **Inclusive Education and Learner Support**
 - Our pilot project using MagicSchool AI is nearly complete. Once stakeholder feedback is collected, a decision will be made regarding the School District's commitment to this platform.
 - Continued collaboration with BC Children's on a District Mental Health Strategy Plan
 - Gathering with district mental well-being team to continue work on district guidance and support
 - Coordinating and collaborating with Northwest Child Development Centre and school teams to support transition to Kindergarten for incoming students
 - Gathering information for early referrals and consultation with Inclusion Outreach and POPARD to support students early in the 2026-2027 school year

School Based Initiatives

- **Houston Secondary:**
 - Grad – was a great community event. The ceremony and safe grad both went well. Was nice to send them off at the end of their high school career. The heartfelt event was well attended by the staff and the community.
 - Outdoor ed field trips – Students have had a chance to be on the water paddling in canoes.
 - Year-end bbq for students – Our year end bbq for students is upcoming. There is usually a baseball game, spike ball and other activities and is a nice way to send students into the summer.
- **Silverthorne Elementary:**
 - National Indigenous People's Day activities are taking place on June 19, including crafts, drumming and Bannock. -Whole school movie day
 - Whole school outdoor learning day at Rough Acres
 - Fun Day - Shared lunch with families followed by activity stations and then the annual hosing off of the kids by the Houston Fire Department!
 - Final Day Assembly- Lots of fun and excitement as we bring the school-year to a close.
- **Smithers Secondary:**
 - New – Non-academic awards assembly was well attended by students
 - Battle of the Bands
 - James and Giant Peach- play
 - Culinary Arts – Cooking competition for final projects
 - Podium search event – Engage Sport North
 - Grad, DAF, Prom June 18-20
 - Indigenous Peoples' Day – scavenger hunt
- **Telkwa Elementary:**
 - Students proudly represented our school when they competed in the District Track Meet on June 6. They worked hard and thoroughly enjoyed the event.
 - Last week Div 4/5 went to SSS to try ADST with Jacklynn Preston for three consecutive lunch hours. The kids did some incredible projects and a huge thank you to Ms. Preston for creating

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extradentary activities in ADST for our students, not to mention the grade 8's that worked with our students from SSS were exemplary!

- Last week the whole school was out this week at Robin Creek Dairy Farm. The primary grades visited the farm for the morning, checking out the Jersey dairy cows, calves, robotics and heavy machinery. They hosted us for lunch (graciously supported by the PAC) with a bbq for the whole school. The intermediate grades joined for lunch, and then toured the facility with an emphasis on the Robotics and how they use them for milking the cows.
- Leone Macdonald is with us this week helping with both the DART marking and Numeracy assessments.
- Division 5 released their salmon at the Rod and Gun club on Tuesday, June 10. Wed June 11, the PAC is hosting an appreciation lunch for all staff, while Chereen and Todd (Indigenous Elders) visit and spend time with each division on a plant walk throughout the day. Inder will also be running 2 prevention workshops for our grade 6/7- Div 1.
- Friday June 12th, we have approx. 40 students set to compete at the District Track meet at SSS.
- June 16, Div 1 will wrap up their 3rd session of PARKOUR at the gymnastics gym. On June 18th after school, the grade 6/7's will have a silent disco dance at the school, generously supported by our PAC.
- On the afternoon of June 24th, the Telkwa Fire Department will host a water fight on our field.
- On the last day of school, we will host a graduation assembly for our Grade 7's from 11-12pm.
- June 26, teachers will gather to review data from our assessments and aid us in planning for school growth plans for the following school year.
- The kitchen renovations is well underway- gutting and abatement having already been completed!

- **Walnut Park Elementary:**

- Participated in the district track meet and primary fun day / lake day.
- On June 5th. Walnut had its first ever school wide bike ride and walk. We had over 200 riders, tons of parent volunteers, and lots of fun! For many, it was the highlight of the year! Lots of positive parent and student feedback! We ended the day with our Jump Rope for Heart event in the afternoon.
- Our playing field has opened! Students love having a soft, playable surface. It is well used and well loved.
- Walnut Park coordinated and planned the district track meet. Overall, the day was a huge success with high levels of effort and smiles all around. A big thank you to the Walnut Park office staff Stephanie Grice and Jessica Hunt for their exceptional organization leading up to the event.
- We have worked really hard to have a clean campus this year. Maintenance recently helped out with installing 3 new garbage cans that the kids can actually open and reach. They are located at key spots beside the playgrounds.
- Our grade 7s recently completed 2 days at Rock nest Ranch for their year-end celebration.
- This is the end of year 1 of Walnut Park primary classes following the UFLI reading program. Grades 1-3 showed an average improvement of 5-6 reading levels from assessments at the beginning of the year. The teachers are very pleased with the results, and we will continue to do this school wide again next year
- Grade 5 students recently completed an ADST workshop with Scott Richmond building birdhouses.
- Our grade 6/7 class will be hiking and overnighting at Joe L'Orsa cabin this week.
- Many of our classes have been going to SSS over the past few weeks to take part in workshops with Jacklyn Preston's ADST classes. Overall great feedback and leadership by the grade 9s.

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- On June 18, we welcome the entire Witset Elementary School to Walnut to do a drumming performance in front of the whole school. They will then stay and play with the kids at recess before going back to Witset.
- June 19, it is Bannock Day at Walnut. Millie and student helpers will be making Bannock for the whole school.
- June 22 - Primary Year End Celebration at Rough Acres Ranch, June 24 - Spray Day - water fun and fire truck hose down.

- **Twain Sullivan:**
 - June 12 BC Wildfire & Council of Forest Industries led a wildfire awareness event
 - BC Parks & A Rocha Fossil Days at Driftwood Canyon Provincial Park field trip & learning day for four classes
 - UNBC Active Minds science learning workshops for four classes
 - Kasan cultural learning field trip for two classes
 - FireSmart learning for all classes
 - Violence is Preventable workshops with Northern Society for Domestic Peace
 - Addiction prevention workshops with Inder Grewal
 - School and District Track
 - most classes swimming at the Houston pool
 - class toured the District of Houston Council Chambers as a wrap up to their study of Governance in Canada
 - whole school Fun and Fire Truck event on June 23rd; bbq and salads provided by PAC

- **Muheim Elementary:**
 - Welcome 2 K (June 3) – Everyone was very excited to meet the new little Muheim Marmots and their family members. The event was very well attended. A thank you to Bev Forster, our district's Early Learning leader, for the watermelon and amazing gift bags for students.
 - Wrapping up Living Roots farm trips; we are looking forward to continuing with this Place-Based Learning initiative as a school again next school year
 - District PLC - our school presented 3 projects: our Living Roots Inquiry, a school-wide numeracy initiative (J.E.A.F) and a collaboration with Ellen Faubert with some of our staff integrating Indigenous principles in literacy and numeracy tasks.
 - J.E.A.F. - end of year staff reflection about how our first year went with our numeracy initiative. This acronym stands for our collective objective for all students - to become more joyful, engaged, accomplished and flexible in the area of numeracy.
 - Year-end field trips include: nature sanctuary in Houston, Smithers and Houston pools, gymnastics, local museum, local nature walks, Tyhee Lake, local farms, Meadows Assisted Living, public library, Wild Foods Ground Breakers session, local bike rides.
 - Grade 7 Campout - this occurred at the beginning of June. 36 students participated in two-nights away at Rock Nest Ranch. The many parent volunteers as well as the Grade 7 teachers made this event possible.
 - District Track Meet - many of our grades 4-7 students were keen to participate at the SSS event.
 - Muheim's Pride BE YOU Day took place on June 10th - 12:30-2pm.
 - Family Appreciation Coffee, Tea and Treats event on Wednesday, June 17th. Staff will be on front lawn of school serving treats and sharing gratitude. Three students will go to Moose Radio to prepare a thank you message for family members that will be aired and a banner displayed.

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- National Indigenous Peoples Day - Muheim will have an assembly on Friday morning. Andrew Tom will be at the school and talking about his role with his clan, his regalia and sharing about feast protocol.
- Fire Fighter Water Park Spray Day - Monday, June 22nd, afternoon
- Grade 7 Celebration Assembly, Tea & Dance on June 23rd.
- Year-End school-wide assembly; acknowledgement of Grade 7s and wrap-up Slide Show.

Field Trip Proposals

- The following field trips have been approved by the Assistant Superintendent:
 - **SSS – 5 +/-** SSS Track and Field athletes in Grades 8-12 from Smithers Secondary to travel to Langley, BC to attend and participate in the 2026 Track and Field Zone High School Provincial Championships during the period of June 3-7, 2026. All Board requirements have been met for this trip.
 - **SSS – 44 +/-** Junior and Senior Concert Band students from SSS in Grades 8-12 to travel to Prince Rupert, BC to attend and participate in the Seafest Parade. 2026 during the period of June 12-16, 2026. All Board requirements have been met for this trip.
 - **SSS – 21 +/-** Grade 10-12 students from SSS to take part in Airsoft Games Adventures at the Smithers Airsoft Fields on Jollymore Road in Smithers, BC. The purpose of this trip is to take part in their class year-end celebration, supporting the Physical Literacy Curriculum and community building. All Board requirements have been met for this trip.
 - **SSS – 15 +/-** Grade 8-12 SSS students to travel to Tyhee Lake Provincial Park to June 16, 2026 to take part in their year-end celebration and BBQ. This trip will also support the Physical Literacy and Lifeskills curriculum. All Board requirements have been met for this trip.
 - **SIL – 106 +/-** Grade K-3 students from Silverthorne to travel to Rough Acres on June 23, 2026. The purpose of this trip is to take part in outdoor experiential learning. All Board requirements have been met for this trip.

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OPERATIONS COMMITTEE MEETING

Regular

3:30 PM

June 9th, 2026

School Board Office

Voting Members	Administration
F. Krishan, Chair J. Williams (ex officio)	M. McDiarmid, Superintendent D. Margerm, Secretary Treasurer J. Fox, Assistant Superintendent
Regrets L. Kearns, . Graham	

The meeting was conducted from 3:35 – 3:45 pm.

Acknowledgement: *“Before we begin, I would like to acknowledge that we are gathered here today on the unceded traditional territory of the Gidmt’en - Bear Wolf Clan, home of the Wit’suwit’en Nation.”*

REPORT

1. District Strategic Plan Review Update

Mr. McDiarmid updated the committee that he will provide the Strategic Plan Review at the June Board meeting. Though, there have been delays in receiving the relevant data from the Ministry so some information may be provided in a raw data format.

2. 2027-2028 Major Capital Plan Resolution

Mr. Margerm advised the committee that the annual Major Capital application is due by June 30th, 2026. The District is not in a position to apply for any major capital projects for the 2027-2028 year at this point.

The committee recommends the approval of the 2027-2028 Major Capital Plan application as presented.

3. Expression of Interest – Indoor Recreation Facility

McDiarmid discussed a letter received requesting support for an indoor recreational facility. Mr. McDiarmid met with Mr. Monkman to discuss the idea of supporting the proposed new facility. Mr. McDiarmid noted that the school district did not have the financial ability to support the indoor facility concept, but could consider the option of providing land-in-kind at Smithers Secondary.

Mr. McDiarmid recommends the Committee respond positively to the initial concept letter of an indoor recreational facility.

Date & Time of Next Meeting: September 15th, 2026 at 3:30 pm

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POLICY COMMITTEE MEETING

June 9th, 2026

5:00 PM

School Board Office

Voting Members	Administration
F. Farrell, Chair P. Michell, Alternate J. Krauskopf J. Williams (ex officio)	M. McDiarmid, Superintendent D. Margerm, Secretary Treasurer J. Fox, Assistant Superintendent
Regrets	

The meeting was conducted from 5 – 5:30 pm.

Acknowledgement: *“Before we begin, I would like to acknowledge that we are gathered here today on the unceded traditional territory of the Gidmt’en - Bear Wolf Clan, home of the Wit’suwit’en Nation.”*

REPORT

PREVIOUS MEETING OF May 12th, 2026

Policy	Description	Type	Status	Consultation
Bylaw 1	Trustee Elections Board Policy Framework	Revisions Revisions	In-Committee In-Committee	Yes No

NEW BUSINESS

Policy	Description	Type	Status	Consultation
6.930	Unexpected Health Emergencies – Consultation Complete Board Policy Framework	Revisions Revisions	In-Committee In-Committee	Yes No

1. Policy 6.930 Unexpected Health Emergencies

The District has completed the public consultation for the new policy.

Motion: *Committee recommends the Board approve the presented draft Policy 6.930 Unexpected Health Emergencies.*

Type: New, Revision, Deletion
Status: In-committee, on-going, approved
Consultation: Yes, Not required, Complete, Rejected

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2. Policy Framework Review

As per the Board's request, Mr. Margerm updated the committee on draft work done to review and redesign the policy framework. The framework presented, based on the BCSTA Policy Review Report, proposed that a significant number of the policies, more relevant to specific regulations or processes, be moved to an administrative procedure (AP) format. This would leave a relatively minimal number of overarching governance policies more related to Board purview and subsequent approval. This process also helps to review and clean up many current policies in an efficient manner.

The Committee recommends the Board consider approving the new policy format:

- 1. approving new board governance policies (including but not limited to a Foundational Strategic Board Policy, Role of Board, Role of Trustee, and Role of Superintendent); and*
- 2. approving the new draft framework in order that Mr. Margerm and Ms. Smaha-Muir can continue with developing and revising current board policies and administrative procedures.*

Date & Time of Next Meeting: September 15th, 2026 at 5:00 pm.

Type: New, Revision, Deletion
Status: In-committee, on-going, approved
Consultation: Yes, Not required, Complete, Rejected



TRUSTEE REPORT
Indigenous Education Council
June 8, 2026

On Monday June 8th I attended the Indigenous Education Council meeting held at the Learner Support Centre in Smithers. Preceding the meeting was a luncheon that I was unable to attend due to work commitments.

Among the item discussed:

- School Based Reports and District staff reports
- The working budget for 2025-2026
- Grade 5 Feast May 20th
- 2026- 2027 Budget
- District Budget

The meeting provided insight on the work in providing Indigenous Education to the District. Included in the minutes was mention of the Pro D with Gillian Judson and Leona Prince with 60 staff attending. Additionally, mention was given to the return of the Grade 5 feast attended by Grade five students District wide.

All in all, some great work as the Indigenous Education Council celebrates the work of the district

Respectfully submitted,

Frank Farrell
Trustee