

SCHOOL DISTRICT 54

(Bulkley Valley)

OPERATIONS COMMITTEE MEETING

September 15th, 2026

Regular
3:30 PM

School Board Office

Voting Members	Administration
L. Kearns, Chair K. Graham, Alternate J. Williams (ex officio)	M. McDiarmid, Superintendent L Smaha-Muir, Secretary Treasurer J. Fox, Assistant Superintendent
Regrets F. Krishan	

The meeting was conducted from 3:31pm -3:55pm

Acknowledgement: *“Before we begin, I would like to acknowledge that we are gathered here today on the unceded traditional territory of the Gidmt’en - Bear Wolf Clan, home of the Wit’suwit’en Nation.”*

REPORT

1. Draft 2025-2026 School District Financial Statements

Draft 2025-2026 Financial Statements were provided to the committee. Ms. Smaha-Muir updated the committee that the financial statements are just being finalized and will be presented and discussed at the September Board meeting. Ms. Smaha-Muir updated the committee on the financial position of the school district as per the financial statements. The auditor plans to express an unqualified opinion. The auditor will also provide a verbal report at the September Board meeting with a presentation from the Secretary Treasurer.

The committee recommends the approval of the Draft 2025 – 2026 Financial Statements as presented.

2. 2026 Framework for Enhancing Student Learning (FESL)

Mr. McDiarmid advised that he would be providing a report on the Framework for Enhanced Student Learning at the September Board meeting.

The committee recommends the approval of the 2026 Framework for Enhancing Student Learning Report as presented.

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3. 2027-2028 Minor Capital Plan Resolution

Ms. Smaha-Muir updated the committee on the 2027-2028 proposed Minor Capital application for the Ministry Capital Infrastructure Branch and would review with the board at the September Board meeting.

The committee recommends approval of the Draft 2027-2028 Minor Capital Plan as presented.

4. 2026 Summer Facilities Report

Ms. Smaha-Muir presented the Summer Facilities Report to the committee.

5. Board Authority/ Authorized (BAA) Courses

Ms. Fox updated the committee on nine (9) proposed Board Authority/ Authorized BAA courses – three (3) courses at Houston Secondary School and six (6) courses at Smithers Secondary School. There is a recommendation from the committee to approve the nine (9) Board Authority/ Authorized courses.

The committee recommends the Board approve all of the nine (9) Board Authority / Authorized courses as presented.

Date & Time of Next Meeting: November 24, 2026 at 3:30pm